A GUIDE TO DEFINITIVE MAPS AND CHANGES TO PUBLIC RIGHTS OF WAY

A GUIDE TO DEFINITIVE MAPS AND CHANGES TO PUBLIC RIGHTS	
1. Introduction	
About this guidance	4
Definitive maps	5
Changes to public rights of way	5
DEFINITIVE MAPS	7
2. What is a definitive map?	7
Introduction	
The definitive statement	7
The 'relevant date'	
Which ways are included on the definitive map?	
The four categories of rights of way	
3. What makes a way a public right of way?	9
Introduction	
Documentary evidence	
Presumed dedication	
No intention to dedicate	
4. Making changes to the definitive map and statement	
Definitive map modification orders	
Evidence is the key	
Applying for a modification order	14
After the application is made	14
Objecting to a modification order	
Amending a modification order	
'Legal event' modification orders	
Roads used as public paths, byways open to all traffic and restricted byways	
CHANGES TO PUBLIC RIGHTS OF WAY	
5. Making changes to public rights of way	
Introduction	
Who might want to change the rights of way network?	
Rights of way improvement plans	
'Access land'	
What reaction might there be to a proposed change?	
Who decides whether the change should take place?	
Deciding whether to apply for a public path order	
6. The main types of public path order	
Concurrent orders	
The needs of agriculture, forestry and nature conservation	
Code of practice for the creation of new rights of way	
Paths affected by development.	
7. Other ways of changing rights of way	
Other types of order.	27
Special diversion and extinguishment orders for school security	
Rail crossing orders	
Creation agreement made by a local authority	

	Code of practice for the creation of new rights of way	
	Creation agreement made by a community council	29
	Restrictions on use of rights of way	
P	ROCEDURES FOR ORDERS	
8.	The stages of an order	32
	Applications	
	Consultation	33
	Deciding whether to make an order	
	Making the order	34
	Giving notice	
	Statement of reasons.	
	Objections	
	Unopposed orders	35
	Opposed orders	
	At a public inquiry	
	At a hearing	
	Written representations	
	The decision	
	Modifications to the order	
	Confirmation	
	Challenge in the courts	
	Coming into operation of orders	
	Amending the definitive map and statement	
	Amending the Ordnance Survey map	39
	Marking the change on the ground	
	The prescribed bodies.	
9.	Costs and compensation	
	Costs of orders	
	Costs at an inquiry or hearing	
	Compensation	
	Code of practice for the creation of new rights of way	
	IAKING A COMPLAINT	
1(0. Complaints procedures	
	Introduction	
	Local authority complaints procedures	
	Complaints to the Planning Inspectorate	
	The Council on Tribunals	
	Complaints of maladministration	
_	Complaints of failure by authority members to follow their code of conduct	
	EFINITIONS AND REFERENCES	
	1. Definitions	
L	2. References and links	
	Acts, regulations and circulars	
	Acts	
	Regulations	
	Circulars and Guidance	
	Other publications	
	Government departments and agencies	
T	Voluntary organisationshe Countryside Code	
	ne vonuntyside vode	54

Flowchart : Applications for modification orders	. 55
Flowchart : Procedure for modification and public path orders	56

1. Introduction

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

About this guidance **Definitive** maps

Changes to public rights of way

About this guidance

These pages give guidance and information about definitive maps - the legal record of public rights of way - and the ways in which both those maps and individual rights of way can be changed. They are written for everyone who may have an interest, whether they are a landowner or farmer, a member of a community council, a group representing users of public rights of way or simply an interested member of the public. In particular they explain the tests that have to be satisfied - and the procedures that have to be gone through - before a way can be said to be a public right of way or before a right of way can be created, diverted or closed.

This guidance has no formal legal status but aims to provide a simple and clear **explanation.** Many of the terms used in the guidance are defined in the list of <u>definitions</u> (p 45). The subject is a complex one and some matters have, inevitably, had to be simplified. A concern or question about a particular route should be addressed to the relevant local authority, which should be able to provide further information. More information about access to the countryside is contained in two other Countryside Council for Wales publications (p 51): "Out in the Country" (primarily for visitors) and "Managing Public Access" (primarily for farmers and landowners and occupiers).

Using this guidance

This guidance has been designed to be capable of being used either when printed out or as an on-screen document. Hyperlinks have been provided to link to other chapters or to definitions. The contents list can be used to access the text. Some versions of Microsoft Word have a "Reading Layout" facility which makes it easier to read documents on-screen. In all versions the Document Map facility will provide an on-screen contents list adjacent to the text.

This guidance applies only to Wales. The law is similar in England, and the former Countryside Agency (now part of Natural England) published a booklet "A guide to definitive maps and changes to public rights of way". Scotland and Northern Ireland have different legal systems and this guidance is not applicable.

Every effort has been made to ensure the accuracy of the information given. However it is not intended to be a definitive statement of the law, nor can responsibility be accepted for errors or omissions. There are some prospective changes to the procedures described and these are referred to in the text.

This guidance may be freely reproduced.

Return to the start of this chapter

Definitive maps

Our countryside has a priceless heritage of public rights of way. The public have a right to walk on all of them. On about a fifth there is also a right to ride horses or bicycles and on a smaller number there is also a right to ride motor cycles or drive horse-drawn carriages or motor vehicles.

So that everyone - walker, rider, farmer and landowner alike - may know which paths are public rights of way, Parliament has required certain local authorities, known as <u>surveying</u> <u>authorities</u> (p 47), to record those rights on special maps and statements, known as <u>definitive</u> <u>maps and statements</u> (p 7). The recording of a right of way on the definitive map is a legal record of its existence at the date of the map. This legal protection has both helped to preserve rights of way and also provided the backing for action by local authorities to ensure that they are usable.

A study in 2003 estimated that 33,200 km of rights of way have been recorded on definitive maps in Wales. The information recorded on definitive maps is used by the <u>Ordnance Survey</u> (p 52) to show public rights of way on its Explorer (1:25,000 scale) and Landranger (1:50,000 scale) maps.

Return to the start of this chapter

Changes to public rights of way

There is a legal principle "Once a highway, always a highway". All public rights of way are highways, so that once a right of way exists it remains in existence unless and until it is lawfully closed or diverted. Such a closure or diversion can arise only out of legal action by either a local authority, a magistrates' court, the National Assembly for Wales or a government department, or through an Act of Parliament.

These are the main ways to create new public rights of way:

- dedication by the landowner (called express dedication)
- public use which has been unchallenged by the landowner (called presumed dedication)
- agreement between the landowner and the local authority
- order made by the local authority

Prospective change in legislation

Extinguishment of rights for mechanically propelled vehicles

When the National Assembly for Wales brings into effect provisions in Part 6 of the Natural Environment and Rural Communities Act 2006, rights to drive mechanically-propelled vehicles over ways not recorded on the definitive map as byways open to all traffic will be extinguished. This change is currently expected to happen towards the end of 2006. There will be various exceptions to the extinguishment provisions, for example for routes recorded on the local authority's list of highways that it is responsible for maintaining.

The Act also contains provisions which prevent public use since 1930 or in the future giving rise to public rights of way for mechanically-propelled vehicles.

1: INTRODUCTION

Extinguishment of unrecorded rights at the 'cut-off date'

A 'cut-off date' will be specified as either 1st January 2026 or a date up to five years later, when all rights of way over footpaths and bridleways which existed before 1949 and which have not been recorded on definitive maps will be extinguished. There will be exemptions for paths in certain circumstances, and there is power for the National Assembly for Wales to make exceptions for ways which are the subject of modification orders or applications at the 'cut-off date'. There is also power to extend the date indefinitely in areas where the definitive map provisions did not apply when the legislation was first introduced in 1949 (mainly areas which were county boroughs prior to 1974).

After the 'cut-off date' it will no longer be possible to record additional historic ways on definitive maps as byways open to all traffic, although unrecorded vehicular rights will not be extinguished.

Return to the start of this chapter

DEFINITIVE MAPS

2. What is a definitive map?

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Introduction

The definitive statement

The 'relevant date'

How can I find out which ways are included on the definitive map?

The four categories of rights of way

Introduction

A definitive map is a map prepared by a surveying authority which is a legal record of the public's rights of way in one of four categories (footpath, bridleway, restricted byway or byway open to all traffic). If a way is shown on the map, then that is legal, or conclusive, evidence that the public had those rights along the way at the relevant date of the map (and has them still, unless there has been a legally authorised change). But the reverse is not true. So the showing of a way as a footpath does not prove that there are not, for example, additional unrecorded rights for horse-riders to use the way. Nor is the fact that a way is not shown at all on the definitive map proof that the public has no rights over it. The requirement to prepare definitive maps started in 1949 and it applies to all of Wales.

The definitive map is therefore useful in providing evidence of the public's rights, but may not tell the whole story. A check should be made with the surveying authority to see if it has reason to believe that there are additional rights, as yet unrecorded, over any particular area of land. This can be especially important if the land is for sale or is the subject of a planning application for development.

Surveying authorities are under a duty to keep the definitive map and statement under continuous review, and to make <u>definitive map modification orders</u> (p 45) as necessary to keep the map and statement up-to-date as an accurate record of the public's rights. Modification orders have to be kept with the map where it is available for public inspection, but to make the map itself more complete, surveying authorities can 'consolidate' it from time to time by incorporating the effects of modification orders on to the map. When this is done, the map is given a new relevant date. Surveying authorities which have separate definitive maps for different parts of their area (for example, because of local government reorganisation) have been given powers to merge those maps into one map covering the whole area when they consolidate the definitive map and statement. Return to the start of this chapter

The definitive statement

The definitive map is accompanied by a statement which describes each right of way in greater or lesser detail. If the statement defines the position or width of a right of way shown on the map, then that information is conclusive evidence of the position or width of the public's right of way at the relevant date. Similarly, if the statement contains a record of any limitation or condition attached to the public's rights, then that too is conclusive evidence of the existence of such a limitation or condition at the relevant date. An example would be

2: WHAT IS A DEFINITIVE MAP?

where the statement records as a limitation the right of the landowner to erect and maintain a stile at a particular field boundary on a footpath. As with the definitive map, there may be additional limitations or conditions on the public's rights, as yet unrecorded.

Return to the start of this chapter

The 'relevant date'

Each definitive map and statement has a 'relevant date'. This means that the map provides evidence that public rights existed at that date. It is possible that a legal change, for example the diversion of a way, has happened since the relevant date and that has not been recorded on the map. However, details of the change should have been recorded in a 'legal event' modification order (p 16) which will be available for public inspection with the map and statement, and which will have its own relevant date. If there is any doubt about whether, or how, the map and statement have been changed in this way, ask the surveying authority for further information.

The map and statement can be consolidated to incorporate all the changes made by modification orders: a consolidated map has a new relevant date for all the rights of way shown on it.

Return to the start of this chapter

Which ways are included on the definitive map?

The definitive map and statement and amending modification orders must be available for the public to inspect free of charge at all reasonable hours. The surveying authority will provide information about which office to visit. Furthermore, community councils normally have a copy of that part of the map and statement which covers their community, and some libraries have copies of definitive maps and statements for inspection.

The Ordnance Survey (p 52) receives copies of definitive maps and modification and public path orders which have come into operation and uses them to provide the rights of way information that is shown on Explorer (1:25,000 scale) maps (in green) and Landranger (1:50,000 scale) maps (in red). Each map shows the date which Ordnance Survey used as its deadline for rights of way information. However, in case of dispute about the status of a right of way, reference should be made to the definitive map and amending orders, or the surveying authority, rather than the Ordnance Survey map, which cannot in itself provide conclusive evidence.

Return to the start of this chapter

The four categories of rights of way

Public rights of way are shown on definitive maps in four categories, which are explained in the <u>definitions</u> chapter (p 45):

- <u>footpath</u> (p 46)
- <u>bridleway</u> (p 45)
- restricted byway (p 47)
- byway open to all traffic (p 45)

Restricted byways, byways open to all traffic and a former category, the 'road used as a public path', are dealt with in more detail in chapter 4.

Return to the start of this chapter

3. What makes a way a public right of way?

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Introduction
Documentary evidence
Presumed dedication
No intention to dedicate

Introduction

Apart from the cases where a new right of way has been specifically created, for example, by means of a public path creation order under the Highways Act 1980 or through an Inclosure Award, ways become public rights of way through dedication of the right to the public by the landowner. In a few cases, the dedication is express - the landowner consciously and deliberately makes a way a public right of way. But in the great majority of cases the dedication is presumed from evidence of:

- the use of the way made by the public,
- the actions or inactions of the landowner
- references to the way in historical documents, eg old maps.

This evidence may not be clear-cut, and can be open to more than one interpretation. Return to the start of this chapter

Documentary evidence

Documentary evidence can be important in helping to decide the question whether public rights exist. Such evidence can, for example, be old maps, estate documents or records such as tithe maps or Inclosure Awards. The local record office may be able to identify which documents it has that may be relevant to a particular way. Sometimes a particular document may be sufficient on its own to establish the existence of public rights and, however old the document, the rights will still exist unless there is evidence of a subsequent legally authorised change. But more often a wide range of sources are examined by the surveying authority before it makes a judgment on what evidence, if any, of public rights the documents contain. Return to the start of this chapter

Presumed dedication

The legal principles about presumed dedication go back several centuries, and form part of what is known as common law. But because it was not always clear or easy to apply, Parliament passed new rules, now in section 31 of the Highways Act 1980. However the common law rules still also apply, so both are described here.

a) Under section 31 of the Highways Act 1980

To establish that a way has become a right of way by means of presumed dedication it is necessary to show firstly that there has been uninterrupted use as of right by the public (not necessarily the same people all the time) over a period of 20 years. Deciding who 'the public' are can sometimes be difficult and may depend on the facts of the case. But in general it should be people other than those working for the landowner concerned, and use as of right excludes use which was known to be with the permission or licence of the landowner. The period of 20 years is counted back from the date on which the public's right was first brought into question, for example through the erection of a fence or locking of a gate across the way.

3: WHAT MAKES A WAY A PUBLIC RIGHT OF WAY?

however long ago that date was. Once the date that ended the 20-year period has been determined, evidence of use, or of interruptions of use, after that date is not relevant in deciding whether a public right of way exists.

Prospective change in legislation

Calling into question

When the National Assembly for Wales brings into effect provisions in Part 6 of the <u>Natural Environment and Rural Communities Act 2006</u>, an application for a definitive map modification order will be held to call into question the public's right to use the way for the purposes of the 20-year period under section 31 of the Highways Act 1980. This will be particularly relevant in cases where there has been no other challenge to the use of the way.

b) At Common Law

Dedication may also be presumed to have taken place at common law. Again use must be made as of right, by the public, but the period of use is not fixed and, depending on the facts, can range from a few years to several decades. The burden of proof is on the person claiming the right to show that the owner of the land intended to dedicate a public right of way.

Prospective change in legislation

Presumed dedication of public rights of way for mechanically-propelled vehicles

When the National Assembly for Wales brings into effect provisions in Part 6 of the <u>Natural Environment and Rural Communities Act 2006</u>, use of ways since 1930 or in the future by mechanically-propelled vehicles will be prevented from giving rise to any public rights of way.

Return to the start of this chapter

No intention to dedicate

Uninterrupted use by the public over a 20-year period establishes a presumption that the way has been dedicated to the public. But this presumption can be contradicted by evidence to show that the landowner had never intended to dedicate the way. This evidence could be of:

- an interruption of the public's use of the way
- notices clearly displayed on the way, indicating that it was private,
- plans and statutory declarations deposited with the surveying authority or its predecessors
- reports from people who can give evidence that a way was private and that no public right of way existed during the relevant period.

The landowner does not have to demonstrate that his intention not to dedicate the way had subsisted continuously for the full 20 years, nor does he have to show that he has committed an overt act to demonstrate his intention, or communicated his intention directly to the users of the way. However, it will be rare for evidence of the landowner's intention to be regarded as sufficient if it does not involve some kind of overt or contemporaneous act.

3: WHAT MAKES A WAY A PUBLIC RIGHT OF WAY?

Since 1st July 2006 surveying authorities have been required to keep a register of the statutory declarations and associated plans which landowners have made in respect of the existence of public rights of way across their land, and which were in effect on that date or have subsequently been deposited with the authority. These registers must be available for public inspection at the authority's office and must also be accessible via a website.

Return to the start of this chapter

4. Making changes to the definitive map and statement

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Definitive map modification orders

Evidence is the key

Applying for a modification order

After the application is made

Objecting to a modification order

Amending a modification order

'Legal event' modification orders

Roads used as public paths, byways open to all traffic and restricted

byways

Definitive map modification orders

Rights may exist over a way not shown on the map at all, or additional rights may exist over a way shown on the definitive map, even though they are not recorded there. Where such rights are alleged to exist, there are procedures to enable the allegations to be tested. These are set out in the Wildlife and Countryside Act 1981. They allow for a surveying authority to make an order, known as a <u>definitive map modification order</u> (p 45), to amend the map and statement to ensure that it is a correct record of the public's rights.

Return to the start of this chapter

Grounds for making an order and the tests to be satisfied

Section 53 of the Wildlife and Countryside Act 1981 provides for seven sets of circumstances in which a modification order will be made. The first is where a modification is required by a 'legal event' (section 53(3)(a)). The remaining six are set out below as follows:

Modification order to add a way to the definitive map: section 53(3)(b)

- Where the surveying authority has evidence which shows that the right of way has come into being through presumed dedication following use over at least the requisite period of time it shall make an order to add the way to the definitive map and statement. An example would be evidence of use by the public over a period of 20 years during which time the landowner had not made it clear that he did not intend the way to be dedicated.
- Before confirming the order, the authority or the National Assembly for Wales must be satisfied that the right of way has been shown to exist

Modification order to add a way to the definitive map: section 53(3)(c)(i)

- Where the surveying authority has discovered evidence which (when considered with all other relevant evidence available to the authority) shows that the right of way exists, or has been reasonably alleged to exist it shall make an order to add the way to the definitive map and statement. An example would be evidence from documents that showed the way as a public right of way, possibly supplemented by evidence of use.
- Before confirming the order, the authority or the National Assembly for Wales must be satisfied that the right of way has been shown to exist

Modification order to record additional rights over a way already shown on the definitive map : section 53(3)(c)(ii)

- Where the surveying authority has discovered evidence which (when considered with all
 other relevant evidence available to the authority) shows that additional rights exist over
 the way it shall make an order to record those additional rights on the definitive map and
 statement.
- Before confirming the order, the authority or the National Assembly for Wales must be satisfied that the additional rights exist.

Modification order to remove some recorded rights from a way shown on the definitive map: section 53(3)(c)(ii)

- Where the surveying authority has discovered evidence which (when considered with all other relevant evidence available to the authority) shows that the recorded rights in question were wrongly recorded and that alternative, lesser rights should be recorded it shall make an order to record those alternative rights on the definitive map and statement.
- Before confirming the order, the authority or the National Assembly for Wales must be satisfied that the recorded rights in question were wrongly recorded.

Modification order to delete a way to the definitive map: section 53(3)(c)(iii)

- Where the surveying authority has discovered evidence which (when considered with all other relevant evidence available to the authority) shows that the right of way was wrongly recorded and that in fact no public right of way exists over the land it shall make an order to delete the way from the map and statement.
- Before confirming the order, the authority or the National Assembly for Wales must be satisfied that the right of way was wrongly recorded.

Modification order to amend the particulars contained in the map or statement (without changing the recorded status of the way): section 53(3)(c)(iii)

- Where the surveying authority has discovered evidence which (when considered with all other relevant evidence available to the authority) shows that particulars contained in the map and statement are incorrectly recorded it shall make an order amending those particulars on the definitive map and statement.
- Before confirming the order, the authority or the National Assembly for Wales must be satisfied that the particulars as proposed to be amended will be a correct record of the public's rights.

Definitive map modification orders are about whether rights already exist, not about whether they should be created or taken away. The suitability of a way for users who have a right to use it, or the nuisance that they are alleged to cause, or to be likely to cause, are therefore irrelevant. So also is the need for public access along the route if the order alleges that public rights do not exist. See chapter 5 (p 19) for the powers available to make changes to the rights of way network.

Return to the start of this chapter

Evidence is the key

The definitive map is a legal recognition of existing public rights to walk, ride and use vehicles. As such, any proposal to modify it by means of a <u>definitive map modification order</u> (p 45) to add a right of way has to be judged by the legal test: "Do the rights set out in the order already exist?". If they do, then the map must be modified, regardless of any effect on anyone's property interests, or whether or not the routes physically exist at the present time on

4: MAKING CHANGES TO THE DEFINITIVE MAP AND STATEMENT

the ground. Similarly, if the evidence in support of the order proves to be insufficient, and the test is not satisfied, then the map remains as it is, however desirable it may seem for the public to have those additional rights.

Evidence is also the key where the proposal is to remove some or all of the rights recorded on a way already shown on the map. In this case it must demonstrate clearly that a right of way, of that status, did not exist when it was first shown on the definitive map, and that an error was made

The Planning Inspectorate (p 51) has produced a set of <u>Consistency Guidelines</u> and a series of <u>Advice Notes</u> which are given to inspectors considering opposed definitive map modification orders.

Return to the start of this chapter

Applying for a modification order

A surveying authority can make a modification order without receiving an application. The authority has a duty to keep the map under continuous review, and it may find new evidence which suggests the map needs to be amended. But in addition to this, anyone can apply to a surveying authority for a modification order to be made. There is a procedure for doing this which is set out in a flow chart "<u>Applications for modification orders</u>" (p 55). It involves completing:

- an application form and sending it to the surveying authority;
- a 'notice' which must be sent to every landowner or occupier affected by the application; and
- a 'certificate of service of notice' which has to be sent to the surveying authority to say the notice of application has been sent to all who own or occupy land affected.

Surveying authorities can usually provide guidance and forms to anyone planning to make an application. Anyone wishing to submit user evidence forms or to refer to documentary evidence should do so when making the application.

If the landowners or occupiers cannot be located, the surveying authority has a power to say that the notice can be placed on the land which would usually mean attaching it to a fence or a tree for example.

Return to the start of this chapter

After the application is made

Entering details on the register of applications

When the authority receives an application it has to enter relevant details in a register, which is available for public inspection at the authority's offices, and via its website. The register has to contain details of applications outstanding on 1st July 2006 or made since, and their progress, except that details can be deleted if an application results in an order coming into effect.

Investigating the application

Once the authority has received the certificate of service of notice of the application on landowners and occupiers, it must investigate the matters in the application and, after consulting any community council or national park authority concerned, must decide whether to make the order that has been applied for.

If no decision is made within 12 months

If an authority fails to make a decision on an application within 12 months of receiving the certificate, then the applicant may apply to the National Assembly for Wales for the authority to be given a deadline for its determination of the application. Anyone making such an application should provide a copy of the application form, and give reasons why they consider it should be determined quickly. The Assembly has to consult the authority before deciding whether to set a deadline.

If the authority decides not to make an order

When the authority has made its decision, it must tell the applicant and also everyone on whom notice of the application was served by the applicant. If the authority decides not to make the order, the applicant may, within 28 days of the service of the notice of that decision, appeal to the National Assembly for Wales. The appeal should be made in writing, giving the grounds for appealing, and be accompanied by copies of the application, the map showing the way concerned, the supporting documentation, and the authority's decision. A copy of the notice of appeal only must also be served on the surveying authority at the same time.

Once the appeal is received the Assembly (or the Planning Inspectorate, which normally deals with appeals on behalf of the Assembly) will ask the authority to submit a statement explaining their decision not to make the order. This will be copied to the applicant for comments and these will, in turn, be copied to the authority. In operating the appeal system the Assembly tries to give the applicant the final say. There is power for a site visit to be made by an officer from the Assembly but there is no specific provision for a public inquiry to be held at appeal stage. Once the exchange of representations has been completed, the Assembly will re-examine the evidence submitted with the application and contained in the representations, to decide whether there is a case for the making of the order. If the Assembly decides that an order should be made, it directs the authority to do so, and can set a deadline by which the authority must make the order. The Assembly is not empowered to authorise the modification of the definitive map and statement, nor to make the order. No fee is payable for an application for a modification order or a direction or for an appeal against a surveying authority's decision.

Return to the start of this chapter

Objecting to a modification order

The procedure for <u>definitive map modification orders</u> (p 45) is set out in <u>chapter 8</u> (p 32) and in the flowchart entitled "<u>Procedures for modification and public path orders</u>" (p 56). In particular there is a requirement to publicise the making of an order by putting a notice in a local newspaper, by placing notices on site at the ends of the way in the order and by serving notice on landowners and occupiers. A period of at least 42 days is allowed for objections.

An <u>objection</u> (p 34) must be about whether the order correctly reflects existing public rights. The grounds for objecting must be specified in an objection: the National Assembly for Wales has power to disregard irrelevant objections. It is not necessary to submit evidence at this stage, but a short outline may be useful. The evidence may be expanded upon at a public inquiry, and witnesses may be called by an objector to support their case. The names of witnesses do not have to be given to the authority before the inquiry. Suggestions that the route in the order could be improved by changing its line cannot be considered at an inquiry into a modification order. See <u>chapter 5</u> (p 19) for the procedures for changing rights of way under the Highways Act 1980.

During the period allowed for objections anyone has the right to ask the surveying authority to tell them what documents, including forms testifying to use of the way, it took into account in deciding to make the order and either to allow them to inspect and copy them if it has them in its possession, or to tell them where they can be inspected. The authority must comply with this duty within 14 days of being asked. However, the authority may still bring forward other evidence at any subsequent inquiry or hearing.

The surveying authority has to send any opposed modification order to the National Assembly for Wales for determination, although in practice the decision is normally delegated to an Inspector from the Planning Inspectorate. See chapter 8 (p 32) for more on how opposed orders are dealt with. It is possible for a surveying authority to make a modification order that affects more than one right of way: for example an order to add three alleged rights of way to the definitive map. It may be that only part of such an 'omnibus' order may be opposed. In such a case, the authority is allowed to split the order into opposed and unopposed parts, and then to confirm the part containing the unopposed proposals, whilst sending the opposed part to the Assembly for determination.

Return to the start of this chapter

Amending a modification order

An Inspector considering an opposed modification order may conclude that the evidence demonstrates that the public's rights are different from those shown in the order. For example, an authority may make an order to add a way to the definitive map as a footpath. Horse-riders object to the order, and bring evidence of use to a public inquiry, sufficient to convince the Inspector that the correct status of the way is bridleway. The Inspector then has power to modify the order so that it adds a bridleway to the map, but must advertise the proposed modification so that objections can be lodged to the proposed amendment, for example by someone who has evidence that horse-riders used the way only by permission or that their use was interrupted. However, as with modification orders generally, objections can only be on the basis of the evidence (or otherwise) of the existence of public rights - a desire for the way in question to be a footpath rather than a bridleway would not be a valid objection. Return to the start of this chapter

'Legal event' modification orders

'Legal event' modification orders are orders under section 53(3)(a) of the 1981 Act made, as their name implies, simply to record on the definitive map legal changes that have already taken place under some other legislation. An example would be to record the fact that a way has been diverted or extinguished. They follow a simpler procedure to that set out in chapter 8. They do not have to be advertised, are not subject to objections, and take effect as soon as they are made. Orders have to be on display for public inspection, together with the definitive map and statement, in exactly the same way as all other modification and reclassification orders. Evidence of a 'legal event' which has not been the subject of a 'legal event' modification order should be drawn to the attention of the surveying authority. Return to the start of this chapter

Roads used as public paths, byways open to all traffic and restricted byways

Historically highways were classified in three ways: footpath, bridleway and carriageway, with carriageways being what we now refer to as 'roads'. However, some ancient

4: MAKING CHANGES TO THE DEFINITIVE MAP AND STATEMENT

carriageways have not been given hard surfaces suitable for ordinary modern motor traffic, and these ways are sometimes referred as to 'green lanes' (p 46) (although this term has no legal meaning). In order to protect these ways for public use the category of 'road used as a public path' (RUPP) (p 47) was introduced when legislation in 1949 first required definitive maps to be compiled. In practice, this was not successful, as there was confusion both about which ways to record as RUPPs, and also about what rights the public had when ways were recorded as RUPPs. Attempts were made in legislation in 1968 and 1981 to deal with the problem by reclassification, but until recently there were still RUPPs in many parts of Wales. The Wildlife and Countryside Act 1981 required surveying authorities to make definitive map reclassification orders to reclassify those ways shown on the map as a RUPP.

The Countryside and Rights of Way Act 2000 has now reclassified, as <u>restricted byways</u>, ways previously shown on definitive maps as '<u>road used as a public path</u>' (RUPPs). This change took effect in Wales on 11th May 2006. However the CROW Act also required that any reclassification order made before then, or a definitive map modification order to change the recorded status of a way shown as a RUPP (or an application for such an order) made before then, has to be processed to a conclusion. There are therefore a number of such orders and applications relating to RUPPs outstanding in Wales.

The procedure for these orders is described in <u>chapter 8</u> (p 32). The condition of the way and its suitability, or otherwise, for motor traffic are not relevant factors that the authority should consider. The procedure is concerned solely with recording the rights that exist (and can therefore be exercised) already.

Grounds and tests: RUPP reclassification orders

- A way formerly shown on the definitive map as a RUPP had to be reclassified as follows
 - as a byway open to all traffic if the public can be shown to have a right of way for vehicles
 - as a bridleway if no rights for vehicles can be shown to exist and bridleway rights have not been shown not to exist;
 - as a footpath only if neither of the other options applies

In whichever category a RUPP was reclassified as a consequence of a reclassification order, its surface has to be maintained by the authority. However, reclassification as a byway open to all traffic does not place the authority under any extra obligation to surface the way so as to make it suitable for vehicles; nor does reclassification as a byway limit the ability of the authority to make a traffic regulation order to restrict or prohibit the use of the way by all or certain types of user.

Prospective changes in legislation

Extinguishment of rights for mechanically propelled vehicles

When the National Assembly for Wales brings into effect provisions in Part 6 of the <u>Natural Environment and Rural Communities Act 2006</u>, rights to drive <u>mechanically-propelled vehicles</u> over ways not recorded on the definitive map as byways open to all traffic will be extinguished. This change is currently expected to happen towards the end of 2006. There will be various exceptions to the extinguishment provisions, for example for routes recorded on the local authority's list of highways that it is responsible for maintaining.

4: MAKING CHANGES TO THE DEFINITIVE MAP AND STATEMENT

'Legal event' order element in certain public path orders made by surveying authorities

In some cases, public path orders will include a 'legal event' modification order element, so that a separate modification order will no longer be needed.

Return to the start of this chapter.

CHANGES TO PUBLIC RIGHTS OF WAY

5. Making changes to public rights of way

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Introduction

Who might want to change the rights of way network?

Rights of way improvement plans

'Access land'

What reaction might there be to a proposed change?

Who decides whether the change should take place?

Deciding whether to apply for a public path order

Introduction

The closure or diversion of a right of way can only be achieved by a proper legal process. This is normally done by a local authority making a <u>public path order</u> (p 46).

A new right of way can be created by a public path order. When an order is made anyone who has an opinion (not just the owner of the land) can have their views taken into account, eg about whether the right of way is needed or where it should run.

A new right of way can also be created by <u>agreement</u> (p 29) where the person dedicating the land has sufficient power to enter into the agreement and the community council or local authority is of the view that the dedication will benefit inhabitants, but in such cases the process does not normally provide an opportunity for any member of the public to express a view.

Public path orders follow the procedure set out in <u>chapter 8</u> (p 32), and illustrated in the flow chart entitled "<u>Procedures for modification and public path orders</u>" (p 56). There are additional methods, mostly used only occasionally, for making changes to rights of way, and some of these follow quite different procedures. These are explained in <u>chapter 7</u> (p 27).

There is a public process for deciding whether and how any footpath, bridleway or restricted byway should be diverted or closed. The procedures that have to be followed are designed to ensure that the public are made aware of the change that is proposed, and that anyone who wishes to do so has the opportunity to state their views and have them taken into account before a final decision is made.

It is an offence to obstruct the line of a right of way without lawful authority, even if an alternative route is provided, and anyone who does so runs the risk of legal action being taken against them. He or she may be prosecuted, for example, or have to pay the local authority's costs in removing the obstruction. The only course of action that is open to anyone who wants to change a right of way, therefore, is to apply to the local authority to make a public path order.

Prospective change in legislation

Temporary diversion orders

New powers will be given to occupiers of land over which footpaths and bridleways run to divert them for a limited period to allow specified dangerous activities to take place on the land. For further details see <u>chapter 7</u> (p 30).

Return to the start of this chapter

Who might want to change the rights of way network?

Proposals to change the rights of way network can arise from applications or requests made to the local authority (eg from local residents, path users, farmers or landowners) or the authority itself may propose to make a change.

Path users might want a change that gives them access to a new area, or one that gives them more interesting views, a more direct route or a better surface to walk or ride on. A farmer might want a change to reduce interference with agricultural operations. A landowner might want a change to increase privacy. A developer might want a change so that the path fits in better with development proposals. The highway authority might want a change because of difficult maintenance problems such as permanently boggy ground or natural erosion, to improve the amenities in the area, *or* increase path users' safety and enjoyment by avoiding the need to walk or ride on roads.

Return to the start of this chapter.

Rights of way improvement plans

Changes may also be proposed as a result of policies in a highway authority's rights of way improvement plan. Authorities have to prepare these plans [in time for November 2007] for improvements to the rights of way network. In considering the confirmation of a public path order, the authority and the National Assembly for Wales will be obliged to have regard to the extent of any 'material provision' in such an improvement plan. The Assembly has given guidance to highway authorities about the production of these plans (p 51). Return to the start of this chapter.

'Access land'

The rights of way improvement plan may include proposals to improve the connection between the rights of way network and the areas of open country and registered common land over which a right of access on foot has been created under Part I of the Countryside and Rights of Way Act 2000, and the Countryside Council for Wales has power to apply to the National Assembly for Wales for a public path creation order to be made to improve access to that land. But the existence of the right of access to open country or common land is not to be taken into account when considering proposed changes to rights of way. For more information about 'access land' and the public's rights see "Managing Public Access" and "Out in the Country" (p 51).

Return to the start of this chapter.

What reaction might there be to a proposed change?

Other people's reaction to a proposed change will often depend on how they see their own interests being affected. If the change is one that they might have sought themselves or which

5: MAKING CHANGES TO PUBLIC RIGHTS OF WAY

gives them benefits they are likely to agree to it. If they see it as harming their interests, they are likely to oppose it.

Peoples' attitudes may also be coloured by past events on the path or elsewhere on the same land-holding. If previous attempts have been made to obstruct the path, to divert it unofficially or discourage people from using it, or if there is a history of trespass, misuse or vandalism on the land, it is likely to be more difficult to achieve agreement to any formal proposal to change the path or to create a new one.

Return to the start of this chapter.

Who decides whether the change should take place?

It is for the local authority to decide if it wishes to make a public path order. Before it decides to do so, it must be satisfied that the tests relevant to the particular type of order have been satisfied. But even then the authority is not obliged to make an order.

Once the order is made, however, it must be advertised and anyone can object to the proposal within a set time limit, which must be no less than 28 days. Unresolved objections are considered not by the authority, but by an Inspector appointed by the National Assembly for Wales. The Inspector will consider any representations made and will normally be given authority to make the decision. The decision can be either to confirm the order with or without modifications, or not to confirm it. It is only after the order has been confirmed that the changes can legally take effect, either on a specified date or when any necessary works have been carried out on the ground. See chapter 8 (p 32) for more detail of these procedures.

In national parks both the county or county borough council and the national park authority have power to make orders. In practice, there is usually an agreement as to which authority makes orders, and prospective applicants are advised to make enquiries before submitting an application.

If no authority is prepared to make an order the applicant can ask the National Assembly for Wales to do so. However the National Assembly for Wales exercises its power to make orders only very rarely and in exceptional cases.

Return to the start of this chapter.

Deciding whether to apply for a public path order

Going through the steps laid down by Parliament to change a footpath or bridleway inevitably takes time. They are also likely to involve both the applicant and the local authority in considerable expense (see chapter 9 (p 40) on costs and compensation). Proposals may give rise to local controversy, and if someone's interests in a property are adversely affected by a confirmed order the local authority may be required to pay them compensation. The authority also has to be satisfied that its other legal obligations are met, for example its duties as a service provider and as a public body under the Disability Discrimination Acts.

Careful consideration is therefore needed before deciding whether to apply for a public path order. The Rights of Way Review Committee (p 51) has published a Practice Guidance Note <u>Securing agreement to public path orders</u> from which the following is taken: "Applicants for orders should bear in mind that there must be good reasons for wanting to

make any changes to the existing network. Public rights of way and private rights of ownership should not be interfered with lightly. The 'do nothing' option should always be

5: MAKING CHANGES TO PUBLIC RIGHTS OF WAY

evaluated alongside any proposals for change. It may prove to be the best option even though the existing situation may be inconvenient for the owner or inadequate for the user."

Prospective change in legislation

Power to apply for certain orders

Those who own, lease or occupy land used for agriculture, forestry or the breeding or keeping of horses will be given a formal right to apply for diversion and extinguishment of footpaths and bridleways across their land. There will also be formal rights of application for school proprietors to apply for special diversion and extinguishment orders for school security and for the Countryside Council for Wales to apply for SSSI diversion orders. There will also be requirements for registers to be kept of such applications.

Return to the start of this chapter.

6. The main types of public path order

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Under the Highways Act 1980

Concurrent orders

The needs of agriculture, forestry and nature conservation

Code of practice for the creation of new rights of way

Paths affected by development

Under the Highways Act 1980

The orders most commonly made to change rights of way are those made under the Highways Act 1980: sections 26 (public path creation order), 118 (public path extinguishment order) and 119 (public path diversion order).

If the right of way is in a National Park, the highway authority and the national park authority each have power to make orders, but only after consulting the other authority. In all cases the Countryside Council for Wales must also be consulted. However these consultees cannot veto the making of an order. There is no requirement to consult community councils.

If the authority wishes to make an order for a right of way outside its area it has to obtain the consent of every authority for the area concerned: this normally arises only when there is a proposal to change a right of way that crosses the local authority's boundary.

Grounds for making an order and the tests to be satisfied

Public path creation order: creation of a new footpath, bridleway or restricted byway; of a bridleway over an existing public footpath; or of a restricted byway over an existing public footpath or bridleway

- It must appear to the authority that there is a need for the new path or way and they must be satisfied that it is expedient to create it having regard to:
 - the extent to which it would add to the convenience or enjoyment of a substantial section of the public or of local residents;
 - the effect that the creation would have on the rights of those with an interest in the land, taking into account the provisions for compensation for loss caused by creation of the way (section 28(1) of the Highways Act).

Public path extinguishment order: extinguishment of an existing footpath, bridleway or restricted byway

• Before making an extinguishment order, it must appear to the authority that it is expedient to stop up (extinguish) the path or way on the ground that it is not needed for public use.

- Before confirming an extinguishment order the authority (where the order is not opposed) or the National Assembly for Wales must be satisfied that it is expedient to confirm it having regard to:
 - the extent to which the path or way is likely to be used; and
 - the effect which closure would have on land served by it, taking into account the provisions for compensation for loss caused by extinguishment of the way (as above).

And must also have regard to any material provisions of any rights of way improvement plan prepared by the highway authority which covers the area..

• Both in making and confirming an extinguishment order, the authority and the National Assembly for Wales must disregard any temporary circumstances (such as obstructions) preventing or diminishing the use of the path or way by the public.

Public path diversion order: diversion of an existing footpath, bridleway or restricted byway

- Before making a diversion order the authority must be satisfied that it is expedient to divert the path or way in the interests either of the public or of the owner, lessee or occupier of the land crossed by the path or way.
- The authority must also be satisfied that the diversion order does not alter any point of termination of the path or way, other than to another point on the same path or way, or another highway connected with it, and which is substantially as convenient to the public. Nor can the termination be altered where this is not on a highway (ie a cul-de-sac).
- Before confirming a diversion order the authority or the National Assembly for Wales must be satisfied that:
 - the diversion is expedient in the interests of the person(s) stated in the order,
 - the path or way will not be substantially less convenient to the public as a consequence of the diversion,
 - it is expedient to confirm the order having regard to the effect it will have on public enjoyment of the path or way as a whole, on other land served by the existing path or way and on land affected by any proposed new path or way, taking into account the provisions for compensation for loss caused by the diversion (as above).
- In practice the National Assembly for Wales disregards any temporary circumstances (such as obstructions) preventing or diminishing the use of the path or way by the public when considering an opposed diversion order.

Return to the start of this chapter.

Concurrent orders

An authority may sometimes make two or more orders that it wishes to be considered concurrently. For example, a creation order may be made in association with an extinguishment order. It is still necessary, however, to ensure that each order meets the appropriate tests and criteria laid down in the legislation. So in the example above, the creation order has to be considered on its own merits. If it is decided to confirm the creation order the extent to which the newly-created path or way would provide an alternative path or way to that proposed for closure can then be taken into account in considering the extinguishment order.

The National Assembly for Wales has advised authorities that if objections are made to one of the concurrent orders but not the other, both orders should be submitted to the Assembly for determination.

Return to the start of this chapter.

The needs of agriculture, forestry and nature conservation

In making any public path or rail crossing order under the Highways Act 1980, the authority must also have due regard to the needs of nature conservation, agriculture and forestry. The term 'agriculture' is defined as including the breeding or keeping of horses.

Return to the start of this chapter.

Code of practice for the creation of new rights of way

A <u>guide</u> to the creation of new rights of way and the compensation that might be payable has been published jointly by CCW and the former Countryside Agency (now part of Natural England) (p 51).

Paths affected by development

The other commonly-used power is that contained in section 257 of the Town and Country Planning Act 1990, under which an order can be made for a footpath, bridleway or restricted byway to be closed or diverted to enable development to take place. Development in this context includes buildings or works for which planning permission has been granted and development that is proposed by a government department.

Orders are made by the planning authority that granted the planning permission, or which in normal circumstances would have granted the permission. The authority does not have to consult any other authority before making an order.

Because the need for the closure or diversion arises from the granting of planning permission, it is important that the authority takes the existence of the path or way into account when considering the planning application and considers what effect the development will have on the path or way. The authority must publicise any planning application it receives which affects a right of way, by putting an advertisement in a local newspaper and by placing a notice on site. It must then consider any representations it receives in response to this publicity.

The granting of the planning permission inevitably constrains the scope for debate about an order under section 257. But while it is not open to question the merits of a planning permission when considering such an order, it should not be assumed that the order has to be made or confirmed simply because planning permission exists. The courts have held that there is a need to consider the merits of the proposed change and the effect that it will have on the rights of those affected by it, especially as there is no provision for compensation.

The powers under this section are for an order to be made to enable development to be carried out. An order cannot be made or confirmed, therefore, if the development has already been completed, or is substantially complete; some other way will have to be found of resolving the problem.

Orders under section 257 may be made only for footpaths, bridleways and restricted byways. Where development also affects other highways, including ways recorded as byways open to all traffic, similar powers under section 247 have to be used: in these cases the order is made by the National Assembly for Wales.

6: THE MAIN TYPES OF PUBLIC PATH ORDER

Grounds for making an order and the tests to be satisfied

Diversion or extinguishment of footpaths, bridleways and restricted byways affected by development

- Before making an order the authority must be satisfied that it is necessary to do so to enable development to be carried out:
 - in accordance with a planning permission that has been granted; or
 - by a government department
- Before confirming an opposed order the National Assembly for Wales must also be satisfied that the above criteria have been met.

Return to the start of this chapter.

7. Other ways of changing rights of way

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Other types of order

Special diversion and extinguishment orders for school security

Rail crossing orders

Creation agreement made by a local authority

Code of practice for the creation of new rights of way

Creation agreement made by a community council

Restrictions on use of rights of way

This guidance deals only with the most common types of order made in relation to footpaths, bridleways and restricted byways. Several other types of order can be made, however. These may, or may not, follow similar procedures. In addition to the powers to create new rights of way by order, it is open to any landowner to agree the creation of a footpath, bridleway or restricted byway either with the local authority or community council. Return to the start of this chapter.

Other types of order

Orders to divert or extinguish byways and other highways with vehicular rights are normally made under section 116 of the Highways Act and do not follow the procedures set out in the preceding chapters. Important differences include the fact that such orders are made not by the authority but by a magistrates' court (on application by the highway authority); that it is the magistrates who also determine any objections; and that the community council have the power to veto an order by refusing to consent to the authority's application. The limits on the recovery of the authority's costs set out above similarly do not apply to section 116 orders; anyone who asks the authority to apply for an order may be asked to meet the whole of the authority's reasonable costs. For more on the costs of orders see chapter 9 (p 40).

It is occasionally necessary to use these powers in connection with a footpath bridleway or restricted byway, for example where the path or way is being dealt with simultaneously with a vehicular right of way. However, the National Assembly for Wales has advised authorities that they should not use these powers in respect of footpaths and bridleways unless there are good reasons for doing so.

Return to the start of this chapter.

Special diversion and extinguishment orders for school security

Highway authorities have been given powers to make diversion or extinguishment orders for the purposes of school security. These powers apply not only to footpaths and bridleways, but to all ways shown on definitive maps. The powers apply to all school sites.

Grounds for making an order and the tests to be satisfied

Special extinguishment order for school security

- Before making an extinguishment order, it must appear to the authority that it is expedient to stop up (extinguish) the highway for the purpose of protecting the pupils or staff from violence or the threat of violence, harassment, alarm or distress arising from unlawful activity, or any other risk to their health or safety arising from such activity. The authority must also consult the regional Police Authority.
- Before confirming an order, the authority or the National Assembly for Wales has to be satisfied that the diversion is expedient for the reasons given above for making an order and that it is expedient to confirm the order having regard to all the circumstances and in particular to -
 - any other measures that have been or could be taken for improving or maintaining the security of the school,
 - whether it is likely that the coming into operation of the order will result in a substantial improvement in that security,
 - the availability of a reasonably convenient alternative route or, if no reasonably convenient alternative route is available, whether it would be reasonably practicable to divert the highway rather than stopping it up,
 - the effect of extinguishment on land served by the way taking into account any compensation payable under section 28 of the Highways Act 1980.

Special diversion order for school security

- Before making a diversion order, it must appear to the authority that it is expedient to
 divert the highway for the purpose of protecting the pupils or staff from violence or the
 threat of violence, harassment, alarm or distress arising from unlawful activity, or any
 other risk to their health or safety arising from such activity. The authority must also
 consult the regional Police Authority.
- Before confirming a diversion order the authority or the National Assembly for Wales has
 to be satisfied that the diversion is expedient for the reasons given above for making an
 order and that it is expedient to confirm the order having regard to all the circumstances
 and in particular to -
 - any other measures that have been or could be taken for improving or maintaining the security of the school,
 - whether it is likely that the coming into operation of the order will result in a substantial improvement in that security,
 - the effect that the order would have over land served by the existing right of way and land over which the new right of way would be created.

Return to the start of this chapter.

Rail crossing orders

Special powers to close or divert footpaths, bridleways and restricted byways that cross railway lines on the level (that is, not by tunnel or bridge) were introduced into the Highways Act 1980 by the Transport and Works Act 1992. The powers are in sections 118A and 119A and operate in a similar way to the powers for public path extinguishment and diversion orders, but are directed primarily at improving public safety. So as to avoid creating a cul-desac that might encourage people to trespass onto the railway, an order may also provide for the extinguishment or diversion of any sections of path that lead up to a level crossing.

An application for such an order must be made by the railway operator and must be in the form as prescribed in regulations. These require the applicant to provide information on the need for the order and the opportunity for alternative action, such as safety improvements to the existing crossing. The 'railway operator' is whoever is responsible for maintaining the

railway track; if a separate body operates the trains they have no right to apply. Since these orders are concerned with public safety and may need to be dealt with quickly, the National Assembly for Wales has special reserve powers; if the authority has not made and confirmed an order (or submitted an opposed order for confirmation) within six months of receiving a valid application, it may intervene and make an order itself. <u>Guidance</u> about the safety requirement for footpaths, bridleways and restricted byways at level crossings has been produced by the Health and Safety Executive (p 52).

Grounds for making an order and the tests to be satisfied

Rail crossing diversion or extinguishment orders

- Before making an order, the authority must be satisfied that it is expedient to do so in the interests of the safety of members of the public who use, or are likely to use, the crossing.
- Before confirming an order the authority or the National Assembly for Wales must be satisfied that it is expedient to do so in all the circumstances and particularly:
 - whether it is reasonably practicable to make the crossing safe;
 - the arrangements that have been made (if the order is confirmed) for barriers and signs to be erected and maintained.
- In considering the objections to an order, the National Assembly for Wales may consider whether a bridge or tunnel should be provided at or reasonably near to the crossing as an alternative measure.
- A rail crossing diversion order shall only alter the point of termination of a path or way;
 - if that point is on a highway over which there is at least a similar right of way and;
 - to another point on the same highway or a highway connected to it.

Return to the start of this chapter.

Creation agreement made by a local authority

Under section 25 of the Highways Act 1980, a local authority may enter into an agreement with anyone having the capacity to dedicate a footpath, bridleway or restricted byway in its area. The authority must have regard to the needs of agriculture (including the breeding and keeping of horses), forestry and nature conservation. There is no obligation to consult the community council or the public before making an agreement, but if the proposed path or way is in a national park the other authority must be consulted before an agreement is made. The agreement may provide for payments to be made, and for the new path or way to be subject to limitations and conditions. When an agreement is made, the authority must ensure that the path or way is physically created and must also publish a notice in a local newspaper informing the public. A path or way created by agreement under section 25 automatically becomes maintainable at public expense.

Return to the start of this chapter.

Code of practice for the creation of new rights of way

A <u>guide</u> to the creation of new rights of way and the compensation that might be payable has been published jointly by CCW and the former Countryside Agency (now part of Natural England) (p 51).

Return to the start of this chapter.

Creation agreement made by a community council

Under section 30 of the Highways Act 1980, a community council may enter into an agreement with anyone having the capacity to dedicate a highway (including a footpath, bridleway or restricted byway) in its area. It has to be satisfied that the highway would be

7: OTHER WAYS OF CHANGING RIGHTS OF WAY

beneficial to the inhabitants of all or part of the community, and can only enter into an agreement in respect of land in its own community or an adjoining one.

Unlike the local authority, a community council is under no obligation to take into account the needs of agriculture, forestry or nature conservation when agreeing to create a path or way; to see that the path or way is created physically; or to publicise its existence. The council may carry out works in connection with the path or way including maintenance and improvement, or may contribute to such expenses, but it has no power to pay compensation. Nor is the path or way automatically maintainable at public expense. However the duties of the highway and surveying authority to signpost and waymark the path or way and record it on the definitive map still apply.

Return to the start of this chapter.

Prospective change in legislation

SSSI diversion orders

Highway authorities will be given powers to divert all footpaths and bridleways, and any other ways shown on definitive maps, in order to prevent damage to the nature conservation features of sites of special scientific interest. The powers will only be exercisable when an application has been made to the authority by the Countryside Council for Wales.

Restrictions on use of rights of way

There are powers that can be used in certain circumstances to restrict access to rights of way. Traffic authorities can make traffic regulation orders (TROs) on all highways, including footpaths and bridleways. These are normally used only temporarily, for example to avoid danger when works are taking place in the highway or on adjoining land, but they can be permanent, for example to ban all or some motor vehicles from an unsurfaced road.

The National Assembly for Wales has power to restrict access to rights of way to prevent the spread of animal disease: these powers were used extensively in 2001 when there was an outbreak of foot-and-mouth disease.

Prospective changes in legislation

Temporary diversion orders

New powers will be given to occupiers of land over which footpaths and bridleways run to divert them for a limited period to allow specified dangerous activities to take place on the land. The highway authority will have a duty to ensure that the rules governing such diversions are adhered to by occupiers.

Gating orders

When the National Assembly for Wales brings into force provisions in the <u>Clean Neighbourhoods and Environment Act 2005</u>, highway authorities will be given powers to make orders similar to traffic regulation orders that will allow highways to be 'gated' through the erection of gates or other barriers that can be locked to some or all users at all or certain times. The Assembly is likely to bring these provisions into force in 2006 or 2007.

7: OTHER WAYS OF CHANGING RIGHTS OF WAY

TROs in national parks

When the National Assembly for Wales brings into force provisions in the <u>Natural</u> <u>Environment and Rural Communities Act 2006</u>, national park authorities will be given powers to make TROs on rights of way in their areas.

Return to the start of this chapter.

PROCEDURES FOR ORDERS

8. The stages of an order

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Applications

Consultation

Deciding whether to make an order

Making the order

Giving notice

Statement of reasons

Objections

Unopposed orders

Opposed orders

At a public inquiry

At a hearing

Written representations

The decision

Modifications to the order

Confirmation

Challenge in the courts

Coming into operation of orders

Amending the definitive map and statement

Amending the Ordnance Survey map

Marking the change on the ground

The prescribed bodies

The terms used in connection with orders can be confusing. An authority **makes** an order, but this is the initial stage, not the end of the process. The **right to object** comes when the order is made and advertised. The conclusion of the process comes when a decision is made to **confirm** the order (with or without modifications) or **not to confirm** it.

There are some differences between modification orders and public path orders and these are identified in the text below, in the respective chapters on the different types of orders and in the <u>flowchart</u> on order procedures (p 56).

Return to the start of this chapter.

Applications

There is a <u>formal application procedure for modification orders</u> (p 14) although it is possible for a surveying authority to make an order without having received an application. Surveying authorities are required to keep, and make available for public inspection at their office and via a website, a register of the applications which they have received for modification orders.

For public path orders there is no formal application procedure but the legislation envisages that applications will be made, as it empowers local authorities to charge applicants and to require them to enter into agreements to defray certain costs.

Prospective changes in legislation

Power to apply for certain orders

Those who own, lease or occupy land used for agriculture, forestry or the breeding or keeping of horses will be given a formal right to apply for diversion and extinguishment of footpaths, bridleways and restricted byways across their land. There will also be formal rights of application for school proprietors to apply for special diversion and extinguishment orders for school security and for the Countryside Council for Wales to apply for SSSI diversion orders.

Register of applications for public path orders

Order-making authorities will be required to keep, and make available for public inspection at their office and via a website, a register of the applications which they have received under these new powers (except for SSSI diversion orders).

Return to the start of this chapter.

Consultation

The requirement to consult prior to making an order varies according to the type of order being sought. For modification and public path orders the national park authority has to be consulted if the way is in a national park, and for modification orders only the community council also has to be consulted. There is no legal requirement to consult the owner and occupier of any of the affected land (although they must be notified when an order is made) or any organisations representing users of rights of way. In practice many authorities do find it helpful to carry out such consultations. They are encouraged to do so by the National Assembly for Wales (in Welsh Office circular 5/93) and by the Rights of Way Review Committee (p 51).

Return to the start of this chapter.

Deciding whether to make an order

Orders are not made automatically each time someone applies but are made at the discretion of the local authority. In taking a decision the authority will need to make a judgment which considers any conflicting points of view about the application or proposal. Authorities vary in the way in which they make decisions, eg whether decisions are made by a committee or by an officer under delegated powers. Information about the decision-making process for a particular type of order can be obtained from an authority.

Changes can only be made for one or other of the reasons provided for in the legislation. Before making an order the authority has also, therefore, to be certain that the various tests imposed by the Acts can be satisfied. There is no right of appeal against a local authority's refusal to make a public path order, but there is a right to ask the other authority (in a national park) or the National Assembly for Wales to make the order. There is a right of appeal against a surveying authority's refusal to make a definitive map modification order which has been the subject of a formal application (p 14)).

Return to the start of this chapter.

Prospective change in legislation

When the power to apply for certain orders mentioned above comes into force, it will include a right of appeal to the National Assembly for Wales against the refusal of an authority to make an order.

Making the order

The order has to be made in the form set out in the relevant <u>regulations</u> (p 49). It must contain a plan, normally to a scale of not less than 1:2,500 (25 inches to the mile) or otherwise to the scale of the largest published map for the area (normally 1:10,000). There also has to be a notice that briefly describes what effect the order will have; states where the order and plan can be inspected free of charge and where a copy can be purchased and its price; and gives the address to which any objections should be sent and the date by which they must be received. A period starting on the date the notice is first published must be allowed for objections (this is at least 28 days for public path orders, and 42 days for definitive map modification orders). Return to the start of this chapter.

Giving notice

Not less than 28 days before the closing date for objections to a public path order (42 days for a definitive map modification order) the authority must do everything set out below.

The notice must be:

- Published in at least one local newspaper.
- Sent to anyone who has formally requested, and paid for, notice of such an order.
- Prominently displayed at council offices in the locality, and at any other places the authority considers are appropriate.

The notice and a plan must be prominently displayed at the ends of the part of a path affected by the order. The plan need not be the full order plan, but must show the effect of the order on that path.

The notice, order and plan must be:

- Sent to the community council and also to the national park authority if any of the area is in a national park.
- Sent to all owners, occupiers and lessees of any land affected by the order.
- Sent to the <u>prescribed bodies</u> (p 39)

Return to the start of this chapter.

Statement of reasons

There is no formal requirement which obliges an authority to set out its reasons for making an order. It is, however, often helpful if it does so and this has been recommended by the <u>Rights</u> of <u>Way Review Committee</u> (p 51).

Return to the start of this chapter.

Objections

Objections must be in writing and must reach the authority by the closing date set out in the notice. They should state clearly the objector's reasons for opposing the order, and those reasons must relate to the grounds and tests which apply to that particular type of order (see <u>chapter 4</u> (p 12) and <u>chapter 6</u> (p 23) for these).

For example, objections can be made to a public path order, on the grounds that the tests set out in the Act have not been satisfied (eg that a path proposed for closure is, in fact, needed for public use); objections to the principle of what is in the order (eg that a path should not be diverted at all, or should not be diverted to the particular new line); or objections to the details of the order (eg that the proposed new path is not wide enough). All are valid objections.

For a modification order, the tests are solely about whether the evidence does or does not justify the change to the definitive map contained in the order, eg whether there is sufficient evidence of use by the public to justify the addition of a way to the map. The National Assembly for Wales has power to disregard objections which do not specify the grounds for objection or where the grounds put forward are irrelevant.

Return to the start of this chapter.

Unopposed orders

If no objections are made within the objection period, or any objections that are made are later withdrawn, the authority may confirm the order itself as an unopposed order, without reference to the National Assembly for Wales. But it can only confirm the order as it was made.

If the authority wants to change the order in any way it must submit the order to the National Assembly for Wales (even if there are no objections) with a request that the order be confirmed with appropriate modifications.

Return to the start of this chapter.

Opposed orders

If there are objections to an order the order-making authority cannot determine the objections itself or confirm the order. In the case of a public path order the authority can decide not to proceed with the order, in which case it has to make, and publicise, a decision not to confirm the order. However for a modification order the surveying authority has to submit the order for determination, although it can, if it wishes, submit it with a request that the order be not confirmed (for example, if it has discovered an error in the order, or if the objections have contained new evidence which has caused the authority to change its conclusion about the correct status of the way).

Determination of opposed orders is by the National Assembly for Wales but there is a power to transfer the decision-making to an inspector from the Planning Inspectorate and this is normally used. In a few special cases the decision will be made not by the Inspector, but by the Assembly, to whom the Inspector will report. In such cases the Assembly has to tell the objectors why it is making the decision itself.

The Inspector can deal with the order either by holding a public local inquiry, or by holding a hearing, or by an exchange of correspondence - the 'written representations' procedure. The Planning Inspectorate will correspond with all objectors to an order about the options that are available, and has published its own <u>booklets</u> (p 51) on its handling of public path and definitive map orders which are made available to all objectors, and can be obtained separately.

Prospective change in legislation

Rules for inquiries

There are plans to introduce procedural rules for public inquiries and hearings into opposed modification and public path orders. The proposals also include a voluntary code of practice for the written representation procedure. The rules will have to be legislated for by the National Assembly for Wales, and no date has yet been set for their introduction.

Return to the start of this chapter.

At a public inquiry

A public inquiry is held in the locality, for example in the local village hall, to hear the arguments and evidence for or against the order. The Planning Inspectorate notifies each objector of the details of the inquiry and also asks the authority to put up notices and place an advertisement in a local paper. Anyone can attend an inquiry but only the order-making Authority, and those who have expressed written support for, or objection to, the order have a right to speak. Others may do so at the discretion of the Inspector.

Once the inquiry has opened, the Inspector has full jurisdiction over the proceedings. At the start of the inquiry the Inspector will ask for the names of those who wish to speak and, where appropriate, the organisations they represent. An order of appearance will then be decided with allowances made, wherever practicable, for anyone who has limited time to attend the inquiry, eg they cannot get time off work.

A representative from the order-making authority will state its case, calling whichever witnesses it wishes. Statements made by such witnesses should be made available to objectors. The objectors are entitled to cross-examine the witnesses but not question the representative. Any supporters of the order will normally be heard after the order-making authority: those who give evidence or make a statement can be cross-examined by the objectors.

The objectors will then be called upon to make their case and their witnesses may be called and cross- examined. The Inspector may question any of the participants at the inquiry. The authority will then make a closing statement. After the closing statement, the Inspector will hear no further representations but will announce the arrangements for the site inspection. This will either be alone or accompanied by both parties. During the visit the Inspector may ask questions about the route to clarify any of the points raised at the inquiry. However, there will be no re-opening of issues raised during the inquiry. The Inspector may also make an unaccompanied visit before the inquiry, without giving notice, or may choose to make an accompanied visit during the course of the inquiry.

In making a decision the Inspector will consider the oral evidence given and also any written submissions presented during the inquiry, or received beforehand.

Return to the start of this chapter.

At a hearing

A hearing is less formal than a public inquiry, and takes the form of a round-table discussion led by the Inspector. Witnesses are not called or cross-examined. Details of the procedure at hearings are contained in the Planning Inspectorate's <u>booklets</u> (p 51). Return to the start of this chapter.

Written representations

If an opposed order is dealt with by written representations the Inspectorate will invite each party to comment on views expressed by the other. Correspondence continues to be exchanged, through the Inspectorate, until each side has had the opportunity to comment fully on everything the other party has said. The Inspector will also make a site visit (normally unaccompanied) before coming to a decision.

Return to the start of this chapter.

The decision

The decision is contained in a letter that gives a description of the path or way, summarises the evidence presented to the Inspector, and explains the reasons for the decision. A copy of the letter will be sent to the order-making authority, to those who made formal objections, and to anyone who requested a copy.

Return to the start of this chapter.

Modifications to the order

The Inspector will sometimes decide that the order should be modified, and can make minor modifications as part of the decision unless the modifications affect land not affected by the order, eg to make a diversion follow a different route. If this is the case, the Inspector's proposals must be advertised and a second local inquiry may have to be arranged if further objections are received. The second inquiry is primarily concerned with the proposed modifications, however, and the Inspector will only consider representations about the unmodified part of the order if they raise new issues.

Modifications cannot be made to correct serious legal errors or discrepancies. If the order is found to be defective it will have to be rejected, regardless of the merits of the proposals. A new order will then have to be made if the authority wishes to proceed with the proposal. Return to the start of this chapter.

Confirmation

If and when the order is confirmed (with or without modifications), either by an Inspector or by the authority, the authority must give notice of its confirmation in the same way as it gave notice of the making of the order (p 34). If the order is not confirmed, then the authority has to inform those people or bodies who were notified of the making of the order, but does not have to publish notice of the decision in the press, nor put notices up on the path. Return to the start of this chapter.

Challenge in the courts

A decision of the Inspector can only be challenged in the High Court. Any challenge in the High Court can potentially be the subject of an appeal to the Court of Appeal and thence to the House of Lords. Legal action of this kind can be very costly and anyone contemplating a challenge in the High Court should consider seeking legal advice.

Challenging a decision to confirm an order

A decision to confirm an order can only be challenged by statutory review in the High Court. To be successful, it would be necessary to show either:

• that the order-making authority, the Inspector or the National Assembly for Wales exceeded their powers in some way; or

8: THE STAGES OF AN ORDER

• that any of the relevant requirements were not complied with (for example the displaying of notices), and that consequently the applicant's interests were substantially prejudiced.

The High Court cannot change the decision: it can only quash the order. Any application to challenge a decision must be made to the High Court within six weeks of the confirmation of an order.

Challenging a decision not to confirm an order

There is also power to challenge in the High Court, by way of application for judicial review, a decision not to confirm an order. (This would only apply if the local authority or the Inspector had abused their powers or had acted unreasonably or there was some procedural impropriety.) In such a case, the Court has power to direct the authority or National Assembly for Wales to reconsider the case. Application has to be made promptly and in any event within three months of the date of the decision that is being challenged. Return to the start of this chapter.

Coming into operation of orders

Modification orders

Modification orders come into operation on the date they are confirmed, and so provide conclusive evidence of the existence of public rights as specified in the order as from that date.

Return to the start of this chapter.

Public path orders

The confirmation of a public path order does not automatically mean that the legal change has occurred. When that happens depends on the wording of the order. In some cases the order takes effect when it is confirmed, but normally it will be when the authority certifies that the new path or way is ready and fit for the public to use. In some cases a further notice of 'coming into operation' has to be published so that the public can be aware that the change has taken place. If the new path or way is not certified as fit for use, the order will not come into operation even though it has been confirmed.

Return to the start of this chapter.

Amending the definitive map and statement

The definitive map and statement is amended only after a public path order has come into operation. To do this a separate <u>'legal event' modification order</u> (p 16) has to be made by the surveying authority. This modification order will provide conclusive evidence of the public's rights as changed by the public path order from the relevant date specified in the modification order.

Prospective change in legislation

'Legal event' order element in certain public path orders made by surveying authorities

In some cases, public path orders will include a 'legal event' modification order element, so that a separate modification order will no longer be needed.

Return to the start of this chapter.

Amending the Ordnance Survey map

The order-making authority has to notify <u>Ordnance Survey</u> (p 52) of the confirmation and coming into operation of modification and public path orders. It will amend its maps when they are next revised, but this may be some years later.

Return to the start of this chapter.

Marking the change on the ground

It is the responsibility of the highway authority to see that any new path created by a public path order is properly signposted and waymarked (even if it is not the authority that made the order). Although there is no specific requirement to put up a sign on any length of former path to indicate that it has been closed, it is often helpful for this to be done and for the sign to indicate where the new path (if any) runs.

Although a modification order does not of itself make any difference to the route of rights of way or their legal existence, its confirmation may clarify the perceived status of a route, and the surveying authority may then need or feel able to take action to make the route available on the ground under its duties as a highway authority.

Return to the start of this chapter.

The prescribed bodies

The following bodies are prescribed to receive copies of modification and public path orders and accompanying notices and orders.

Auto Cycle Union www.acu.org.uk

British Driving Society (modification orders only) www.britishdrivingsociety.co.uk

British Horse Society <u>www.bhs.org.uk</u>

Byways and Bridleways Trust

Cyclists Touring Club

www.bbtrust.org.uk

Cyclists Touring Club
Open Spaces Society
Ramblers' Association

www.ctc.org.uk
www.oss.org.uk
www.ramblers.org.uk

Welsh Trail Riders' Association c/o 28 Portkerry Road, Rhoose,

CF62 3HD

Tel: 01446 710851

9. Costs and compensation

Go to : <u>Contents</u> • <u>Definitions and references</u> (p 45) • <u>Flowcharts</u> (p 55)

Costs of orders
Costs at an inquiry
Compensation

Code of practice for the creation of new rights of way

Costs arise in making and advertising an order and in determining any objections. Compensation may also become payable if a public path order is confirmed which adversely affects someone's interests in a property.

Return to the start of this chapter.

Costs of orders

Modification orders

The costs of modification orders are borne by the surveying authority, and there is no power to charge applicants for modification orders either for their applications or for any subsequent appeals.

Public path orders

An applicant who expects to gain some financial benefit from extinguishing or diverting a path or way will normally be expected to bear at least part of the costs associated with the order.

Local authorities have powers to recover from the owner, occupier or lessee of the land the costs of making up a newly created path or way and any compensation that may be payable arising from a public path diversion order (eg where the diversion puts the path or way onto a neighbour's land).

Authorities may also recover their advertising and administrative costs in making a public path diversion or extinguishment order, a rail crossing order or an order to divert or extinguish a path or way to enable development to take place. They can also recover costs associated with a public path creation order where this has been made concurrently with a public path extinguishment order.

The costs that can be charged to the applicant include the cost of putting in one local newspaper the notices of the making, confirmation and coming into effect of a public path order. The applicant will also be required to contribute towards the authority's costs in making the order. The authority has discretion, however, to take into account factors such as the applicant's financial hardship or the potential benefits to rights of way users and may waive all or part of the charge where appropriate.

The fact that an order is not confirmed does not mean that the applicant is automatically entitled to a refund. Costs must be refunded, however, if the authority decides not to proceed with an order (eg it fails to confirm an unopposed order) or if the order cannot be confirmed because it has been invalidly made.

Costs at an inquiry or hearing

Any application by one party that its costs at an inquiry should be met by another party will be decided by the National Assembly for Wales. Its policy is that the parties at a local inquiry are normally expected to meet their own expenses irrespective of the outcome. Costs will therefore be awarded only exceptionally, if the party against whom costs are sought is shown to have behaved unreasonably. Welsh Office <u>Circular 23/93</u> explains the circumstances in which a party will be considered to have acted unreasonably.

However, a public path creation order is considered to be analogous to a compulsory purchase order. If a person with an interest in the land objects to the order, and attends or is represented at the inquiry, an award of costs will normally be made to them if the order is not confirmed. Extinguishment and diversion orders made under the Highways Act 1980 may occasionally be analogous, depending on the circumstances.

The power to award costs following inquiries also applies to hearings, but not to orders determined by the written representations procedure. It also covers the situation in which an inquiry is arranged, but then cancelled, for example because of the last-minute withdrawal of the only objection.

Return to the start of this chapter.

Compensation

There is provision for compensation to be paid to anyone whose property interests can be shown to have been adversely affected by the coming into operation of any public path order made under the Highways Act 1980 (but not for a stopping up order made by magistrates under section 116 or 117 or for orders made under the Town and Country Planning Act 1990). An applicant for a diversion order can be required to meet the cost of any compensation which the authority become liable to pay if the order is confirmed, eg if the path is diverted on to someone else's land. Disputes about the level of compensation are decided separately by the Lands Tribunal, after a decision has been made on the merits of the order.

No compensation is payable in respect of modification orders, as these simply record on the definitive map public rights that exist already.

Code of practice for the creation of new rights of way

A <u>guide</u> to the creation of new rights of way and the compensation that might be payable has been published jointly by CCW and the former Countryside Agency (now part of Natural England) (p 51).

MAKING A COMPLAINT

10. Complaints procedures

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Introduction

Local authority complaints procedures

Complaints to the Planning Inspectorate

The Council on Tribunals

Complaints of maladministration

Complaints of failure by authority members to follow their code of

<u>conduct</u>

Introduction

Once a decision has been made either to confirm or not to confirm an order, the only way that decision can be challenged is through an application to the High Court. Legal action of this kind can be very costly and anyone contemplating a challenge in the High Court should consider seeking legal advice.

There are, though, several ways that a complaint about the way a particular case has been handled can be investigated. If an authority has decided that it does not wish to make an order, it is open to the authority to reconsider that decision at any time. With this one exception, however, it is not possible to overturn or reverse a decision that has been taken. Nor can any of the other bodies set out below discuss the merits of the authority's or Inspector's decision on a particular case, or question the merits of any order that has been confirmed.

Return to the start of this chapter.

Local authority complaints procedures

Local authorities have complaints procedures, and use of these should be the first step for anyone who feels dissatisfied with the way in which the authority has dealt with an application or order.

Return to the start of this chapter.

Complaints to the Planning Inspectorate

As soon as an order is referred to the <u>Planning Inspectorate</u> (p 52), it writes to everyone who is concerned indicating the name of the case officer dealing with the order. He or she is the first point of contact for any queries or complaints about the way the order is being handled. If it is felt that the case officer, or his or her senior colleagues, have not dealt with the matter satisfactorily, it can be raised with the Inspectorate's Complaints Officer. The Inspectorate has an office for Wales in Cardiff and an office for England in Bristol.

If there are any complaints about an Inspector's decision letter or about the way an Inspector is conducting, or has conducted, an inquiry or hearing these should be put in writing to the Complaints Officer. If these concerns give rise to an application for statutory or judicial review, then the time limits for those procedures will apply (see chapter 8).

Return to the start of this chapter.

The Council on Tribunals

If it is considered that there was something wrong with the basic procedure used by the National Assembly for Wales or the Planning Inspectorate in processing the order, a complaint may be made to the <u>Council on Tribunals</u> (p 52). It will take the matter up if it comes within its scope.

Return to the start of this chapter.

Complaints of maladministration

If it is considered that something a public body, whether the National Assembly for Wales or a local authority, has done - or has not done - amounts to maladministration, the <u>Public Services Ombudsman for Wales</u> can be asked to investigate the matter(p 52).

The term 'maladministration' can include unreasonable delay, muddle, bias, failure to follow the correct procedures, and decisions that are badly made; but the Ombudsman cannot question a decision that has been made just because someone else disagrees with it. If a complaint is made to an ombudsman about a body without first making a complaint direct to the body, the ombudsman's first step will be to refer the matter to the body concerned. It is therefore always advisable to make a complaint direct to the body in the first instance and then complain to the Ombudsman only if the body does not deal with the complaint in a satisfactory manner.

Return to the start of this chapter.

Complaints of failure by authority members to follow their code of conduct

Every member of a local authority now has to sign up to the authority's code of conduct, which must be consistent with nationally-prescribed rules of behaviour for authority members. Details of an authority's code can be obtained from the authority's monitoring officer.

The nationally-prescribed rules include provisions that members should:

- serve only the public interest.
- never improperly confer an advantage or disadvantage on any person.
- not place themselves in situations where their honesty and integrity may be questioned.
- not behave improperly and on all occasions avoid the appearance of such behaviour.
- make decisions on merit.
- be accountable to the public for their actions and the manner in which they carry out their responsibilities.
- be as open as possible about their actions and those of their authority, and be prepared to give reasons for those actions.
- uphold the law and, on all occasions, act in accordance with the trust that the public is entitled to place in them.
- do whatever they are able to do to ensure that their authorities use their resources prudently and in accordance with the law.
- promote and support these principles by leadership, and by example.
- act in a way that secures or preserves public confidence.

If it is considered that a member of an authority has failed to comply with the authority's code of conduct in dealing with a matter relating to rights of way a written complaint should be sent to the chief executive of the authority. If the authority's response is not satisfactory the matter can be reported to the <u>Adjudication Panel for Wales</u> (p 52).

10 : COMPLAINTS PROCEDURES

DEFINITIONS AND REFERENCES

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

11. Definitions

Definitions of additional terms often encountered in rights of way or countryside access can be found in the Glossary in the CCW publication "Out in the Country".

Word or phrase	Definition
Bridleway	A public right of way for walkers, users of mobility vehicles and those on horseback or leading a horse. A way at the side
	of a road is not a bridleway. Pedal cyclists also have a right
	of way on a bridleway, but must give way to walkers and
	horse-riders. There may be private rights to drive other
D	vehicles along a bridleway, such as a farm access drive.
Byway open to all traffic	A particular type of public right of way. Although motorists are entitled to use them, the predominant use of byways
	open to all traffic is normally by walkers, horse-riders and
	pedal cyclists. A byway has to be used, or be likely to be
	used, mainly by walkers and horse-riders to be eligible to be
	added to the definitive map as a byway open to all traffic.
Creation order	An order made by a local authority to create a new footpath,
	bridleway or restricted byway.
Cut-off date	The date (1st January 2026 or any later date set by the
	National Assembly for Wales) on which certain rights will
Definitive map	be extinguished if not recorded on definitive maps by then. The legal record of public rights of way (footpaths,
Definitive map	bridleways, restricted byways and byways open to all
	traffic). The map is definitive as to rights shown, but is
	without prejudice to the existence of other rights that are not
	yet recorded.
	Note – not all public rights of way are yet shown on
	definitive maps, so a way which is not shown on the
	definitive map may still be a public right of way. Also, the
	definitive map may not yet show all the public's rights over
	it, e.g. a way shown on the map as a footpath may really be a bridleway.
Definitive map modification	An order made by a surveying authority to amend the
order (DMMO)	definitive map and statement.
Definitive statement	A statement that accompanies the definitive map. Where it
	contains specific information about a route shown on the
	map, such as its position or width, that information is
	conclusive evidence as to, for example, the position or width
Discouries and an	of the public right of way.
Diversion order	An order made by a local authority to divert a footpath, bridleway or restricted byway.
Extinguishment order	An order made by a local authority to close a footpath,
Zamgaisimient order	The order made of a room admitty to cross a rootputt,

11: DEFINITIONS

bridleway or restricted byway.

Footpath A public right of way for walkers and mobility vehicle users

but not at the side of a road. A footpath can run along a way where certain individuals have a right to drive vehicles, such

as a farm access drive.

Green lane A descriptive term for a way. It is normally used where the

way is bounded by hedges or stone walls, and where the surface is not, or does not appear to be, metalled (provided with a hardened surface). Sometimes there is an old surface under the grass or mud. The term "green lane" has no legal

status

Highway Any way over which the public have a right to pass and re-

pass.

Highway authority The public authority that is responsible for maintaining

highways within its area. In Wales, the highway authority is the unitary authority, although some of the powers of the highway authority may be delegated to other authorities

(such as National Park authorities).

Local authority In Wales, these are the 22 unitary authorities and three

National Park authorities.

Mechanically-propelled

vehicle

The Countryside and Rights of Way Act 2000 amended various pieces of legislation substituting 'mechanically-propelled vehicle' for 'motor vehicle' because the definition of 'motor vehicle' was felt to be too narrow (see 'motor vehicle'). A 'mechanically-propelled vehicle' is, broadly, one that has mechanical means of propulsion and the term covers motorised vehicles not intended or adapted to be used on public roads, as well as motor vehicles that are. Invalid carriages are mechanically-propelled vehicles but are specifically excluded from the application of certain road traffic legislation by virtue of section 20 of the Chronically

Sick and Disabled Persons Act 1970.

Modification order An order made by a surveying authority to amend the

definitive map and statement.

Motor vehicle 'Motor vehicle' is defined by section 185 of the Road Traffic

Act 1988 as a mechanically-propelled vehicle intended or adapted for use on roads. As such, it was interpreted as excluding quad and scrambler bikes intended to be used 'offroad'. The term, as applied to rights of way legislation, has been amended by the Countryside and Rights of Way Act 2000 (see 'mechanically-propelled vehicle') and now

includes these vehicles.

Planning Inspectorate An executive agency of the government to which the

National Assembly for Wales normally delegates the

decision-making on opposed orders.

Prescribed organisation A voluntary organisation prescribed by regulations to

receive copies of modification and public path orders and

notices. See <u>list</u> (p 39).

Public path A footpath or a bridleway.

Public path order A collective term for creation, diversion and extinguishment

11: DEFINITIONS

orders.

Public right of way Legally the same as highway, with the main difference in

meaning being that highway is used to refer to the physical feature and public right of way to the right to walk, ride or drive over it. The two terms are often used interchangeably, but in many cases public right of way is used to refer to those highways shown on definitive maps, (footpaths, bridleways, restricted byways, and byways open to all

traffic).

Reclassification order An order made by a surveying authority to reclassify a way

shown in the definitive map and statement as a road used as a public path to either a footpath, bridleway or byway open

to all traffic.

Relevant date The date on which the definitive map or a subsequent

modification or reclassification order provides conclusive evidence of the existence of public rights over a particular

right of way.

Restricted byway A public right of way for walkers, horse-riders and non-

mechanically propelled vehicles (such as carriage drivers

and pedal cyclists).

Road used as public path

(RUPP)

A particular type of way formerly shown on a definitive map. The test for adding a way to the definitive map as a RUPP (in the 1950s) was that its predominant use by the public was by walkers and horse-riders, even though it was not a footpath or bridleway. All RUPPs were reclassified on 11 May 2006 and are now shown as restricted byways on definitive maps, although this is without prejudice to the operation of any reclassification or modification orders or

applications outstanding at that date.

Surveying authority The public body responsible for preparing and keeping under

continuous review the definitive map and statement of rights

of way. In Wales, these are the 22 unitary authorities.

Traffic authority The public body that exercises traffic management powers

and is responsible for making traffic regulation orders. In

Wales, these are the 22 unitary authorities.

Unitary authority The 22 county, borough and city councils. In Wales, the

unitary authorities are also local planning, minerals and waste, highway, surveying, traffic and access authorities (although with respect to their roles as local planning authority and as access authority, they are responsible only for that land in their area that is outside of the National

Parks).

12. References and links

Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

Acts

Regulations

Circulars and Guidance

Other publications

Government departments and agencies

Voluntary organisations

Acts, regulations and circulars

These can be obtained in printed form either:

- online via the TSO Online Bookshop (<u>www.tso.co.uk/bookshop/bookstore.asp</u>),
- by e-mail: <u>customer.services@tso.co.uk</u>,
- by post to: TSO, PO Box 29, Norwich NR3 1GN
- via the telephone order line 0870 600 5522
- via the fax order line 0870 600 5533.

Most are available on the internet as shown by the links. In all cases what is purchased or downloaded is the Act, Regulation or Circular as first published, not as subsequently amended.

Return to the start of this chapter.

Acts

Acts do not automatically come into force when they are enacted (receive Royal Assent), but normally have to be brought into operation by commencement orders made by the National Assembly for Wales. So, for example, not all the provisions in the Countryside and Rights of Way Act 2000 relating to rights of way had been brought into force at the end of June 2006.

Clean Neighbourhoods and Environment Act

www.opsi.gov.uk/acts/acts2005/20050016.htm

This Act contains in, section 2, provisions (not yet in force as of October 2006) which amend the Highways Act 1980 to introduce powers for highway authorities to make 'gating orders'.

Countryside and Rights of Way Act 2000

www.opsi.gov.uk/acts/acts2000/20000037.htm

This Act contains, in part II and Schedules 5 to 7, many recent changes to legislation referred in these pages.

As noted above, not all the changes made by this Act are yet in force. The following are the commencement orders which have brought rights of way provisions into force in Wales:

• The Countryside and Rights of Way Act 2000 (Commencement No. 2) (Wales) Order 2001 [SI 2001 No. 1410]

www.opsi.gov.uk/legislation/wales/wsi2001/20011410e.htm

- The Countryside and Rights of Way Act 2000 (Commencement No. 3) (Wales) Order 2002 [SI 2002 No. 2615]
 - http://www.opsi.gov.uk/legislation/wales/wsi2002/20022615e.htm
- The Countryside and Rights of Way Act 2000 (Commencement No. 4) (Wales) Order 2004 [SI 2004 No. 315]
 - www.opsi.gov.uk/legislation/wales/wsi2004/20040315e.htm
- The Countryside and Rights of Way Act 2000 (Commencement No. 7) (Wales) Order 2005 [SI 2005 No. 1314]
 - www.opsi.gov.uk/legislation/wales/wsi2005/20051314e.htm
- The Countryside and Rights of Way Act 2000 (Commencement No. 8 and Transitional Provisions) (Wales) Order 2006 [SI 2006 No. 1279] www.opsi.gov.uk/legislation/wales/wsi2006/20061279e.htm
- The Restricted Byways (Application and Consequential Amendment of Provisions) Regulations 2006 [SI 2006 No 1177]

www.opsi.gov.uk/si/si2006/20061177.htm

These regulations are associated with the introduction in the Commencement No. 8 Order of provisions reclassifying roads used as public paths as restricted byways.

Highways Act 1980

This Act contains, in sections 26 and 118 to 121 and Schedules 2 and 6, the provisions relating to public path and rail crossing orders. Note: The Highways Act 1980 has been amended by several later Acts of Parliament. Important changes in respect of public path orders include those made under Schedule 16 of the Wildlife and Countryside Act 1981 (which amended section 119 and Schedule 6) and sections 47-48, Schedule 2 of the Transport and Works Act 1992 (which inserted provisions relating to rail crossing orders), and Schedule 6 of the Countryside and Rights of Way Act 2000 (amendments include the introduction of special orders for school security), and the Restricted Byways (Application and Consequential Amendment of Provisions) Regulations 2006 (see above).

Natural Environment and Rural Communities Act 2006

www.opsi.gov.uk/acts/acts2006/20060016.htm

This Act contains, in Part 6, provisions (not yet in force as of October 2006) which extinguish rights of way for mechanically-propelled vehicles in certain circumstances, and also gives national park authorities powers to make traffic regulation orders in certain circumstances.

Town and Country Planning Act 1990

www.opsi.gov.uk/acts/acts1990/Ukpga 19900008 en 1.htm

This contains, in section 257 and Schedule 14, the provisions relating to orders for rights of way which are affected by development.

Wildlife and Countryside Act 1981

Part III of this Act contains provisions relating to public rights of way, in particular the recording of rights of way on definitive maps and statements. It has been substantially amended by Schedule 5 of the Countryside and Rights of Way Act 2000.

Return to the start of this chapter.

Regulations

Highways (Schools) (Special Extinguishment and Special Diversion Orders) (Wales) Regulations 2005 [SI 2005 No 1809]

http://www.opsi.gov.uk/legislation/wales/wsi2005/20051809e.htm

These regulations prescribe the form of special orders for crime prevention on rights of way across school sites.

Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993 [SI 1993 No. 407 as amended by SI 1996 No 1978]

www.opsi.gov.uk/si/si1993/Uksi_19930407_en_1.htm as amended by www.opsi.gov.uk/si/si1996/Uksi_19961978_en_1.htm

These regulations empower local authorities to charge applicants for public path orders.

Public Path Orders Regulations 1993 [SI 1993 No. 11 as amended by SI 1995 No 451 and SI 2006 No 1177] www.opsi.gov.uk/si/si1995 No 451 and SI 2006 No 1177] www.opsi.gov.uk/si/si1995/Uksi_19950451_en_1.htm]

These regulations prescribe the form of public path orders and associated notices.

Public Rights of Way (Registers) (Wales) Regulations 2006 [SI 2006 No 42]

www.opsi.gov.uk/legislation/wales/wsi2006/20060042e.htm

These regulations prescribe what authorities have to include in registers of applications for definitive map modification orders, certain public path orders and declarations made by landowners seeking to protect their land against new rights of way being created.

Rail Crossing Extinguishment and Diversion Orders Regulations 1993 [SI 1993 No. 9 as amended by SI 1995 No 451 and SI 2006 No 1177]

www.opsi.gov.uk/si/si1993/Uksi 19930009 en 1.htm as amended by

<u>www.opsi.gov.uk/si/si1993/Uksi_19930009_en_1.htm</u> as amended by <u>www.opsi.gov.uk/si/si1995/Uksi_19950451_en_1.htm</u>

These regulations prescribe the form of rail crossing orders and associated notices.

Town and Country Planning (Public Path Orders) Regulations 1993 [SI 1993 No.10 as

amended by SI 1995 No 451 and <u>SI 2006 No 1177</u>]

www.opsi.gov.uk/si/si1993/Uksi_19930010_en_1.htm as amended by www.opsi.gov.uk/si/si1995/Uksi_19950451_en_1.htm

These regulations prescribe the form of orders for rights of way affected by development and associated notices.

Wildlife and Countryside (Definitive Maps and Statements) Regulations 1993 [SI 1993

No 12 as amended by SI 1995 No 451 and SI 2006 No 1177

www.opsi.gov.uk/si/si1993/Uksi_19930012_en_1.htm as amended by www.opsi.gov.uk/si/si1995/Uksi 19950451 en 1.htm

These regulations prescribe details of definitive maps and the form of modification and reclassification orders and associated notices.

Return to the start of this chapter.

Circulars and Guidance

Welsh Office Circular 5/93: Public rights of way

This is a comprehensive circular giving guidance to local authorities on a wide range of matters relating to public rights of way, including definitive maps and changes to public rights of way and the related orders

Welsh Office Circular 6/93: Recovery of Costs of Public Path and Rail Crossing Orders This circular gives guidance to local authorities about charging for public path orders.

Welsh Office Circular 23/93: Award of costs incurred in planning and other (including compulsory purchase order) proceedings

www.planning-inspectorate.gov.uk/cymru/wal/appeals/costs/circular08_19930329_e.htm This circular gives guidance about the circumstances in which costs may be awarded following an inquiry.

National Assembly for Wales Circular 31/2001 : Countryside and Rights of Way Act 2000

<u>www.wales.gov.uk/keypublegislationcirculars/index.htm</u> then go to "Circulars" and then "National Assembly for Wales Circulars 2001".

This circular gives guidance about the provisions in the Countryside and Rights of Way Act 2000.

National Assembly for Wales guidance to highway authorities on rights of way improvement plans

www.wales.gov.uk/subienvironment/content/countryside/rightsofway/contents-e.htm

Return to the start of this chapter.

Other publications

Publications from the Countryside Council for Wales (CCW)

CCW has three other publications which users of this guidance may find useful: 'Out in the Country', 'Managing Public Access', and 'The Countryside Code'. All can be ordered via the CCW website: www.ccw.gov.uk

CCW has also published jointly with the former Countryside Agency (now part of Natural England) a guide, "Creation of new public rights of way: A code of practice for local highway authorities and landholders involved in negotiating compensation". This is available from the Rights of Way Good Practice Guide website (www.iprow.co.uk, then follow Good Practice Guide > Mapping > Definitive Maps > Managing The Record > Creation of Public Paths)

Planning Inspectorate publications

The Planning Inspectorate has published two booklets (*Definitive Map Orders* and *Public Path Orders*) about the way it handles the orders described in this guidance; a series of Rights of Way Advice Notes; and a set of Consistency Guidelines for definitive map modification orders.

www.planning-inspectorate.gov.uk/cymru/wal/appeals/rights of way/rights way e.htm

Rights of Way Review Committee Practice Guidance Notes

The <u>Rights of Way Review Committee</u> (p 51) brings together a wide range of bodies and organisations concerned with public rights of way. It is an informal, non-statutory committee

set up to review matters relating to public rights of way with the aim of agreeing, by consensus, proposals for action.

The Committee has published the following Practice Guidance Notes (PGNs):

PGN 1: Code of practice on consultation over changes to public rights of way (1999)

PGN 2: Deemed dedication of rights of way: section 31(6) of the Highways Act 1980 (1999)

PGN 3: Minimising objections to definitive map modification and reclassification orders (1999)

PGN 4: Securing agreement to public path orders (1999)

PGN 5: Investigating the existence and status of public rights of way (2000)

PGN 6: Planning and public rights of way (2002)

The notes are also available from the Rights of Way Good Practice Guide website (www.iprow.co.uk, then follow Good Practice Guide, then search for PGN)

Railway level crossing guidance

Railway safety principles and guidance part 2, section E Guidance on level crossings (2005). Published by the Health and Safety Executive's Railway Inspectorate www.hse.gov.uk/railways/a-z.htm#l

General guide to rights of way law and practice

Rights of way: A guide to law and practice, by John Riddall and John Trevelyan. Published by the Ramblers' Association and the Open Spaces Society. 3rd edition, 2001. Contains the text of the Acts, regulations and circulars relevant to public path and definitive map modification orders as amended by subsequent legislation. Details at www.ramblers.org.uk/info/publications/bluebook.html

Return to the start of this chapter.

Government departments and agencies

Adjudication Panel for Wales www.adjudicationpanelwales.org.uk/contact/index.htm

Council on Tribunals <u>www.council-on-tribunals.gov.uk</u>

Countryside Council for Wales
National Assembly for Wales

www.ccw.gov.uk

www.wales.gov.uk

Ordnance Survey <u>www.ordnancesurvey.co.uk</u>

Planning Inspectorate www.planning-inspectorate.gov.uk

Public Services Ombudsman for www.ombudsman-wales.org

Wales

Return to the start of this chapter.

Voluntary organisations

Details of the bodies that are prescribed to receive copies of orders are in chapter 8 (p 39)

Country Land and Business Association www.cla.org.uk
Farming Union of Wales www.fuw.org.uk

National Farmers Union Cymru http://www.nfu-cymru.org.uk/index.php

Rights of Way Review Committee The Granary, Charlcutt, Calne, Wiltshire

SN11 9HL

Tel: 01249 740273

The Countryside Code

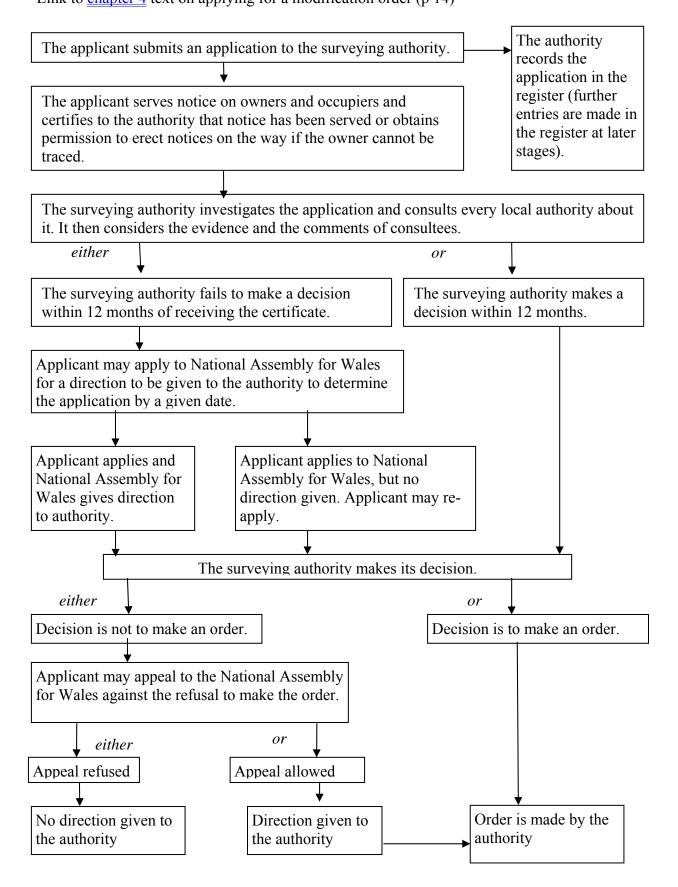
Go to : Contents • Definitions and references (p 45) • Flowcharts (p 55)

- Leave gates and property as you find them
- Protect plants and animals, and take your litter home
- Keep dogs under close control
- Consider other people
- Be safe plan ahead and follow any signs

For full details of the Countryside Code please see CCW's website at www.ccw.gov.uk.

Flowchart : Applications for modification orders

Go to : <u>Contents</u> • <u>Definitions and references</u> (p 45) • <u>Flowcharts</u> (p 55) Link to chapter 4 text on applying for a modification order (p 14)



Flowchart: Procedure for modification and public path orders

