|  |
| --- |
| You should fill in this form when applying for a Natural Resources Wales Land Drainage Consent to undertake an activity within, or near to a watercourse in an Internal Drainage District.  Please take care when answering the questions on this form. A fully and accurately completed form will reduce delays in processing your application.  Before filling in this form, we recommend you [contact us](#_How_to_contact) for advice on your proposal. Please read through the application form and accompanying guidance notes carefully before completing the form. All relevant guidance can be found on our [website](https://naturalresources.wales/permits-and-permissions/land-drainage-consent/?lang=en). Please write clearly in the relevant spaces under each section.  **Contents**   1. Select an Internal Drainage District (IDD) 2. About the applicant 3. Contact details 4. About the site / land 5. Description and purpose of the proposed works 6. Plans and sections 7. Construction details 8. Other Natural Resources Wales interests 9. Planning status 10. Maintaining the structure 11. Effects on the environment 12. Fees 13. Checklist 14. General Data Protection Regulation (GDPR) 15. Declaration 16. Where to send this form 17. How to contact us |

# Select an Internal Drainage District (IDD)

## Please tick the relevant IDD for your area

Malltraeth Marsh

Afon Conwy

Afon Ganol

Glaslyn Pensyflog

Llanfrothen

Harlech & Maentwrog

Ardudwy Marsh

Tywyn

Mawddach & Wnion

Dysynni

Borth Bog

Powysland

Gwent (Caldicot and Wentlooge Sub District)

Gwent (Lower Wye)

# About the applicant

Please give us the following details

|  |  |
| --- | --- |
| Title (Mr, Mrs, Miss etc) |  |
| First Name |  |
| Last Name |  |
| Company name |  |
| Address |  |
| Postcode |  |
| Contact Number, incl area code |  |
| Mobile |  |
| Email address |  |

# Contact details (if different from the applicant)

## Who can we contact about your application?

This can be someone acting as a consultant or an ‘agent’ for you if applicable. For example, this could be your Consultant Land Agent details)

|  |  |
| --- | --- |
| Title (Mr, Mrs, Miss etc) |  |
| First Name |  |
| Last Name |  |
| Company name |  |
| Address |  |
| Postcode |  |
| Contact Number, incl area code |  |
| Mobile |  |
| Email address |  |

# About the site / land

## 4a. Location of the proposed works

|  |  |
| --- | --- |
| Site name |  |
| Site address |  |
| Postcode |  |
| 12 Digit National Grid Reference (NGR) for the site (for example, ST 12345 67890) |  |

## 4b. Name of Watercourse (if known)

|  |
| --- |
|  |

## 4c. Are you the land owner?

Yes

No

(If any works are to be carried out on land that you do not own, you will need permission from whoever owns that land).

If ‘No’, please outline your interest in the land in the box provided below.

|  |
| --- |
|  |

# Description and purpose of the proposed works

5a. Please provide a full description of the proposed works.

Please continue on a separate sheet if required and provide an appropriate reference

|  |
| --- |
|  |

## 5b. Number of structures

|  |
| --- |
|  |

# Plans and sections

## 6a. Please provide a description of all plans and sections you have provided, including detailed reference/revision numbers (see [guidance notes](https://naturalresources.wales/media/687544/eng-land-drainage-consent-guidance-notes.pdf) for more detail).

|  |
| --- |
|  |

# Construction details

## 7a. Is this an application for:

Permanent works (e.g., bridge structure)

Temporary works (e.g., scaffolding)

If temporary, please indicate approx. duration of works

|  |
| --- |
|  |

## 7b. Date construction work will start and finish (incl. site set up, clearance works etc.)

|  |
| --- |
|  |

## 7c. Method Statement

If ‘Temporary’ has been selected above, please provide a detailed Method Statement which provides sufficient information on working methods during the construction phase/s of the project. This must include details on measures to be implemented to minimise disruption and reduce any unwanted effects on the environment (including flood risk impacts).

# Other Natural Resources Wales interests

## 8a. Will the proposed works involve or affect the following?

Impounding (holding back a watercourse) Abstracting (removing) water

Fish or fisheries  Disposing of waste material

Discharging water  Navigation

Marine Environment (Marine Licence)  Main river

If you have ticked any of the above, please contact Natural Resources Wales on 03000 065 3000 to establish whether you will require additional licences or consents before work begins.

8b. Are there any existing Environmental Permits or other Land Drainage Consents at the site?

Please provide the relevant application reference/permit reference number (including date of issue) for any existing permits held at the site in the table below

## Table 1 – Other permit application references

|  |
| --- |
|  |

# Planning status

Tick which situation applies to you

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I have planning permission  (Please provide planning reference)   |  |  | | --- | --- | | Planning ref: |  | |  |  |
| I do not need planning permission  I have applied for planning permission but have not yet had a decision | |  |
| I need planning permission but have not yet applied | |  |
|  | |  |

# Maintaining the structure

## 10a. Name of person or organisation responsible for maintaining the structure/s

# during construction

|  |  |
| --- | --- |
| Contact Name |  |
| Address |  |
| Postcode |  |
| Contact Number, incl area code |  |
| Mobile |  |
| Email address |  |

## once construction complete

|  |  |
| --- | --- |
| Contact Name |  |
| Address |  |
| Postcode |  |
| Contact Number, incl area code |  |
| Mobile |  |
| Email address |  |

# Effects on the environment

Additional information regarding potential impacts on the environment may be required. Please complete the section below and provide any relevant documentation required.

Are the following assessments required as part of your application? (please refer to [guidance notes](https://naturalresources.wales/media/687544/eng-land-drainage-consent-guidance-notes.pdf) for more information)

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Water Framework Directive Assessment (WFD) |  |  |
| Habitat Regulations Assessment (HRA) |  |  |
| Environmental Impact Assessment (EIA) |  |  |
| Other |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Document References: |  | |  |  |

# Fees

# The fee is £50 for each structure associated with the application. If you are not clear what charge will apply, contact us before you send us this application. There is no VAT on the application fee.

# Checklist

Please read through this list and tick the items you are sending with this application.

Application form

No. of structures x application fee (if it applies)

Site plan / Area plans

Detailed plan with sections

Method statement (if it applies)

# General Data Protection Regulation (GDPR)

The information provided by you will be processed by Natural Resources Wales in line with the GDPRs Data Protection Principles. This will enable us to process your application; to monitor compliance with any permit conditions; to process renewals, and to maintain the relevant public register.

We will process the information you provide in connection with the following:

* Consultation with third parties who are relevant and responsible for responding to consultation requests from NRW to enable us to process your application
* Carrying out statistical analysis, research and development on environmental issues
* Providing public register information for enquiries
* Preventing and investigating possible breaches of environmental law and taking any resulting action
* Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004

If you have any further queries or concerns, please contact dataprotection@naturalresourceswales.gov.uk. For further information on the processing of your personal details please see our Privacy Notice page.

# Declaration

If you make a statement that is false or misleading you may be committing an offence under the Land Drainage Act 1991 (including any subsequent Byelaws), the Environment Act 1995 or the Flood and Water Management Act 2010. I declare that as far as I know and believe, the information in this application is true. I understand that this application may be refused, or approval withdrawn, if I give false or incomplete information. Natural Resources Wales, by granting Consent under the Land Drainage Act 1991 for these works, accepts no liability for any loss or damage which may arise out of their design, construction, maintenance or use.

Tick this box to confirm that you understand and agree with the declaration above.   

|  |  |
| --- | --- |
| Title (Mr, Mrs, Miss etc) |  |
| First Name |  |
| Last Name |  |
| Today’s date (DD/MM/YYYY) |  |
| Signed |  |

# Where to send this form

Please send your completed application form to the relevant area office, as detailed in the table below. Application via email is the preferred method.

|  |
| --- |
| **North & Mid Area**  Maes y Ffynnon  Penrhosgarnedd Bangor Gwynedd LL57 2DW  **Email:**  Powys: Powysland.IDD@cyfoethnaturiolcymru.gov.uk  North West Wales: IE.NW@cyfoethnaturiolcymru.gov.uk |
| **Gwent IDD**  Pye Corner  Broadstreet Common  Nash  Newport  NP18 2BE  **Email:** [consent.gwentlevelsidd@cyfoethnaturiolcymru.gov.uk](mailto:consent.gwentlevelsidd@cyfoethnaturiolcymru.gov.uk) |

Please tick this box if you wish to have all communication about this notification sent via email (we will use the details provided in Part 1 of this form ‘About you’)

# How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us via our enquiries service (details below).

General enquiries: 0300 065 3000 (Monday to Friday, 9am to 5pm)

Email: [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk) / [ymholiadau@cyfoethnaturiolcymru.gov.uk](mailto:ymholiadau@cyfoethnaturiolcymru.gov.uk)

Website: [www.naturalresourceswales.gov.uk](http://www.naturalresourceswales.gov.uk) / [www.cyfoethnaturiolcymru.gov.uk](http://www.cyfoethnaturiolcymru.gov.uk)

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.